



# KLE ACADEMY OF HIGHER EDUCATION AND RESEARCH

( Deemed-to-be-University)

Accredited 'A' Grade by NAAC (2nd Cycle)

Placed in Category 'A' by MHRD (GoI)

JNMC Campus, Nehru Nagar, Belagavi-590 010, Karnataka State, India

Ph: 0831-2444444 FAX: 0831-2493777 Web: <http://www.kledeemeduniversity.edu.in>

\_E-mail: [info@kledeemeduniversity.edu.in](mailto:info@kledeemeduniversity.edu.in)

12<sup>th</sup> April 2018.

## ADMISSION PROCEDURE MANUAL - 2018-19

The candidate who have been allotted PG Medical / PG Dental Seats through Directorate General of Health Services, (DGHS) Ministry of Health & Family Welfare Government of India, Medical Counseling Committee (MCC) ([www.mcc.nic.in](http://www.mcc.nic.in)), the Counseling/admission process in respect of Postgraduate courses in Medical (MD/MS/PG Diploma), Dental (MDS), in the respective constituent units of the KLE Deemed University viz. Jawaharlal Nehru Medical College, Belagavi, KLE V. K. Institute of Dental Sciences, Belagavi for the academic year 2018-19 as follows:

Sl.No	PROCEDURE
A	SCHEDULE OF ADMISSION PROCESS
B	REGISTRATION FOR ALLOTMENT PROCESS AT ALLOTTED INSTITUTION
C	VERIFICATION OF DOCUMENT & WILLINGNESS
D	GENERATING OF ADMISSION LETTER/SEAT CANCELLATION RECEIPT
E	ISSUE OF ELIGIBILITY CERTIFICATE
F	FEE STRUCTURE
G	REFUND POLICY
H	HOSTEL ADMISSION
I	OTHER RELEVANT INFORMATION
J	ANNEXURES

## A. SCHEDULE OF ADMISSION PROCESS :-

- The admission process for **Post Graduate MD/MS/PG Diploma and MDS** Courses will be conducted at **KLE Deemed University, Jawaharlal Nehru Medical College Campus, Nehru Nagar, Belagavi –590010.**

### • ADMISSION PROCESS SCHEDULE \*

Date & Time		Venue
2nd Round of Admission /Reporting (Reporting at the allotted Medical/Dental college against 2 <sup>nd</sup> round)		<b>KLE DEEMED UNIVERSITY</b> <i>JNMC Campus, Nehru Nagar, Belagavi-590010.</i>
15 <sup>th</sup> April (Sunday) 2018 to 23 <sup>rd</sup> April ( Monday) 2018, Up to 5:00 PM, as per server time of MCC/DGHS)	10.30 AM to 1.30 PM	
	1.30 PM to 2.30 PM Lunch Break	
	2.30 PM to 5.00PM	

[Above schedule is based on SCHEDULE FOR ONLINE COUNSELING (ALLOTMENT PROCESS) FOR NEET PG DEEMED / CENTRAL UNIV MD/MS/ PG Diploma and MDS Seats – 2018.

(<https://mcc.nic.in/PGCounselling/Documents/SchedulePGNew07042018.pdf>)

Note: Candidates are informed to visit frequently [www.mcc.nic.in](http://www.mcc.nic.in) incase if any change in schedule]

**Note: The duration of the admission process may exceed the above schedule time due to various reasons, the University shall not be responsible for the delay in the admission process and the consequences there upon including pre decided travel schedule of the parents/applicants, if any**

## B. REGISTRATION FOR ALLOTMENT PROCESS AT ALLOTTED INSTITUTION :-

- Candidate should register their name in the attendance register at the venue for admission process.
- To facilitate the admission process and save time candidates are requested to Register online and get signed copy of the form for admission

Click following link for registration.....

- [MD / MS / PG Diploma \( Medical \) College Online Application form](#)
- [MDS Course \( Dental \) College Online Application Form](#)

## **C. VERIFICATION OF DOCUMENT & WILLINGNESS :-**

- On the day of admission process, the candidate should be present physically and appear for verification of original documents, before seeking admission confirmation at Institution/allotted college and course.
- The candidate has to produce his/her provisional allotment letter along with original certificates / documents required as per the Counselling Scheme for verification.
- Both the Candidate & Parent should give Notarised undertaking for willingness to pay the fees as per University Norms (**Annexure – II**)  
**Note : There is no Service Bond for admitted student.**
- Candidate should be present physically for photo verification and signature on allotment letter.

## **D. GENERATING OF ADMISSION LETTER / SEAT CANCELLATION RECEIPT :-**

- After documents verification, the provisional admission letter will be issued after signing by the candidate, reporting official and the Dean/Principal (in charge) of the allotted Institute.

## **E. ISSUE OF ELIGIBILITY CERTIFICATE :-**

- Those of the candidates who have been allotted seat as per **MCC / DGHS** the eligibility certificate will be issued as per their eligibility criteria prescribed by the respective Regulating Council and as per University norms for respective course.
  - Eligibility for admission will be as per the Regulating Councils of Medical Council of India (MCI) & Dental Council of India (DCI).
  - Candidature is purely provisional subject to fulfillment of eligibility criteria as mentioned in NEET-PG-2018 Information Bulletin.
  - In accordance with the eligibility criteria for admission to Post Graduate course candidate must have scored as mentioned in the Information Bulletin for NEET-PG 2018.
  - **Rs.2,000/-** (Rs. Two Thousand only) will be charged towards eligibility fee (non refundable). The eligible candidate can pay this fee either through Demand Draft / Cash to the University during admission process.

**Following original documents along with TWO sets of attested photocopies to be submitted at the time of admission:**

(Note: Photocopies of documents are to be attested by any Gazette Officer/Notary/Principal/Dean of the College.)

## ANNEXURE – I

Sl. No	Arrange the following documents in the given sequence only
	<i><b>For GENERAL and NRI</b></i>
1	Duly signed Registration copy of information. <i>(Kindly click the link and provide the online information ( Link Available on 2<sup>nd</sup> page)</i>
2	DGHS Confirmation Letter / Provisional Allotment Letter.
3	Admit Card issued by NBE (NEET-PG-2018 Hall Ticket)
4	Result/Rank Letter issued by NBE (NEET-PG-2018 Score Card)
5	10 <sup>th</sup> / SSLC Standard / Equivalent Marks Card (For date of birth).
6	12 <sup>th</sup> /PUC standard Marks Card of the Candidate
7	MBBS / BDS marks card issued by Universities of all phases/years. (Consolidated Marks Statement & Transcript will not be accepted for eligibility and admission)
8	Qualifying degree certificate. (PDC will be accepted only for candidates who have passed MBBS / BDS during 2017)
9	Migration Certificate from the Concerned University if MBBS / BDS done from other than KLE Deemed University, Belagavi
10	Certificate of internship completion, candidates who have already completed internship. (Provisional internship completion certificate will be accepted for Candidates completing their internship by 31 <sup>st</sup> March 2018, only for 1 <sup>st</sup> round of counseling).
11	Permanent State / Central Medical / Dental Council Registration Certificate to be compulsorily submitted at the time of admission process. (Candidates who have passed prior to 2017, should compulsory produce the Original Permanent Registration certificate at the time of admission) <b>Note:</b> Provisional Registration Certificate is acceptable only in case, the candidate is undergoing internship and likely to complete the same on or before 31 <sup>st</sup> March of year of admission
12	Caste Certificate if applicable
13	Two recent passport size colored photographs with name and date.
14	Fee remittance copy/ acknowledgement / Demand Drafts (of Nationalized / Scheduled Bank) for fees
15	Rs.2,000/- (Rs. two thousand only) will be charged towards eligibility fee (non-refundable).
16	Photo Copy of PAN CARD (Candidate & Parent)
17	Copy of Aadhaar Card of candidate

18	<p><b>Annexure – I</b> (<i>List of documents</i>)</p> <p><b>Annexure – II</b> (<i>Undertaking/Bond</i>)</p> <p><b>Annexure– III</b> (<i>Undertaking for DD if applicable</i>)</p>
19	<p><b>Other documents:</b></p> <p>Anti-ragging undertaking by students and parents/guardians. (This has to be submitted on or before 1<sup>st</sup> week of June 2018). <a href="http://www.antiragging.in">www.antiragging.in</a></p>
20	<p><b>Mandatory Documents submission by NRI/Foreign Candidates :</b></p> <p>NRI / NRI ward/ OCI / PIO / Foreign Nationals Candidates:</p> <ol style="list-style-type: none"> <li>a) Candidate's parents resident certificate issued by the Embassy of that country complying with the Income Tax Rules / any other certificates to establish evidence that they are resident of that country / affidavit on Rs.100/- e-stamp paper to that effect.</li> <li>b) Candidate's passport / VISA / Resident VISA.</li> <li>c) Citizenship of the candidate.</li> <li>d) Income Tax Documents required as per the Income Tax Act 1961.</li> <li>e) If NRI Ward - with Ward Certificate.</li> <li>f) If candidate is foreign medical graduate must submit screening test certificate.</li> <li>g) Candidate's Study certificate for having studied outside India where applicable for the qualifying examination. Note: For the purpose of verification e-document may be considered with regard to NRI ward certificate subject to submitting the original at the time of taking the admission.</li> <li>h) For Foreign Nationals :             <ol style="list-style-type: none"> <li>a. Foreign national's qualification registration certificate by the corresponding Medical Council or concerned authority in his / her own country from where he / she has obtained his / her basic medical graduate qualification.</li> <li>b. Obtain Temporary registration certificate from MCI/DCI within one month of securing admission.</li> </ol> </li> </ol>

**Note:** Candidates without original certificates/documents shall not be given admission in allotted Medical/Dental College. Candidates who have deposited their original documents with any other Institute/College/University and come for admission with a certificate stating that "their original certificates are deposited with the Institute/College/ University" shall not be given admission in allotted Medical/Dental College.

**Note: NRI candidates:**

1. NRI/Foreigner candidates not eligible under General category.

## F. ANNUAL FEES STRUCTURE FOR POSTGRADUATE COURSES IN MEDICAL (MD/MS/PG DIPLOMA) , DENTAL (MDS) FOR THE YEAR 2018-19 :-

KLEU's J N Medical College, Belagavi			
Sl. No	Subjects	Management /Paid seat	NRI Category
<b>Pre-Clinical Subjects</b>			
1	MD (Anatomy)	Rs 5.50 Lakh	--
2	MD (Physiology)	Rs 5.50 Lakh	--
3	MD (Biochemistry)	Rs 5.50 Lakh	--
<b>Para-Clinical Subjects</b>			
4	MD (Pathology)	Rs 8.25 Lakh	(\$ ) 13,000 USD
5	MD (Community Medicine)	Rs 5.50 Lakh	--
6	MD (Forensic Medicine)	Rs 5.50 Lakh	--
7	MD (Microbiology)	Rs 5.50 Lakh	--
8	MD (Pharmacology)	Rs 5.50 Lakh	--
<b>Clinical Subjects</b>			
9	MD (General Medicine)	Rs 22.00 Lakh	(\$ ) 91,000 USD
10	MD (Pediatrics)	Rs 23.10 Lakh	(\$ ) 91,000 USD
11	MD (Skin & V.D.)	Rs 24.20 Lakh	(\$ ) 91,000 USD
12	MD (Anesthesiology)	Rs 22.00 Lakh	--
13	MD (Radio-Diagnosis)	Rs 25.00 Lakh	(\$ ) 1,10,000 USD
14	MD (TB & RD)	Rs 22.00 Lakh	(\$ ) 91,000 USD
15	MD (Psychiatry)	Rs 22.00 Lakh	--
16	MS (General Surgery)	Rs 22.00 Lakh	(\$ ) 91,000 USD
17	MS (Obst. & Gynecology)	Rs 22.00 Lakh	(\$ ) 91,000 USD
18	MS (Orthopedics)	Rs 24.20 Lakh	(\$ ) 91,000 USD
19	MS (Ophthalmology)	Rs 22.00 Lakh	(\$ ) 73,000 USD
20	MS (E. N. T.)	Rs 22.00 Lakh	--
<b>*Note: NRI candidate have to pay fees in US Dollar only.</b>			

Sl. No	Clinical Subjects	Management /Paid seat	NRI Category
1	DGO	Rs.19.25 Lakh	(\$ ) 45,000 USD
2	DCH	Rs.19.25 Lakh	(\$ ) 45,000 USD
3	D'Ortho	Rs.19.25 Lakh	(\$ ) 45,000 USD
4	DVD	Rs.19.25 Lakh	(\$ ) 45,000 USD
5	DMRD	Rs.19.25 Lakh	(\$ ) 45,000 USD
6	DOMS	Rs 14.30 Lakh	--
7	DA	Rs 14.30 Lakh	--
8	DLO	Rs 14.30 Lakh	--
<b>Para-Clinical Subjects</b>			
9	DCP	Rs 5.50 Lakh	--
10	DFM	Rs 5.50 Lakh	--
11	DPH	Rs 5.50 Lakh	--
<b>*Note: NRI candidate have to pay fees in US Dollar only.</b>			

## KLEU's V.K.Institute of Dental Sciences, Belagavi (M.D.S. Courses) DENTAL

Sl. No	Subjects	Management /Paid seat	NRI Category
1	Oral and Maxillofacial Surgery	Rs 10.00 Lakh	(\$ 33,000 USD)
2	Conservative Dentistry and Endodontics	Rs 10.00 Lakh	(\$ 33,000 USD)
3	Orthodontics	Rs 10.00 Lakh	(\$ 33,000 USD)
4	Prosthodontics and Implantology	Rs 10.00 Lakh	(\$ 33,000 USD)
5	Periodontics	Rs 10.00 Lakh	--
6	Pedodontics	Rs 10.00 Lakh	--
7	Preventive and Community Dentistry	Rs 10.00 Lakh	--
8	Oral Pathology	Rs 5.50 Lakh	--
9	Oral Medicine and Diagnosis	Rs 5.50 Lakh	--

**\*Note: NRI candidate have to pay fees in US Dollar only.**

All the admitted students are eligible for stipend.

### ➤ MODE OF PAYMENT

Demand drafts should be drawn in favor of **REGISTRAR, KLE UNIVERSITY, Payable at Belagavi (Belgaum)**.  
(Demand Draft should be drawn on any nationalized / scheduled Bank)

The requisite Demand Draft **drawn on any Nationalized / Scheduled Bank** towards tuition fee for the course concerned shall be deposited at the admission counter. (Candidate shall mention his / her name, NEET Rank at the back of the Demand Draft.) The Demand Draft shall be purchased by the candidate / parents only. In case, the Demand Drafts are purchased by any person other than the candidate / parents for paying the tuition fee, an Undertaking has to be provided in the format prescribed by the University.

### Note:

- The candidates who have taken admission in **Round-1** and have retained their seat as per **MCC / DGHS** norms are hereby informed to pay the complete tuition fee on or before **Sunday, 22nd April 2018** by 4:00 PM, failing which your admission stands cancelled and Original documents will not be given back.
- Candidate has to pay 1<sup>st</sup> Year fees for the allotted course, failing which the admission will be rejected. The request for extension of time limit for payment or to accept partial payment will not be entertained under any circumstances.
- Candidate are requested to make payment online or purchase the prescribed fee Demand draft in advance to avoid the last moment payment in case of bank holidays.



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\_E-mail: [info@kledeemeduniversity.edu.in](mailto:info@kledeemeduniversity.edu.in)

- The candidates making online payment must ensure the remittance / clearance form respective banks and it should be reflected in University account while taking the admission, in case of any delay in clearance of payment from bank on last day before **4.00 P.M** we are not responsible for confirmation of admission. So as to avoid the cancellation of admission make payment earlier.

➤ **For Online Payments through Axis Bank Click following link:**

➤ <https://easypay.axisbank.co.in/easyPay/makePayment?mid=MzE5ODU%3D>

➤ **RTGS Details AXIS BANK, BELAGAVI**

Account No	916010049680949
Account Name	THE REGISTRAR KLE UNIVERSITY
IFSC Code	UTIB0002941
Branch Name	AXIS BANK ,Kadolkar Galli ,Belgaum

➤ **RTGS Details SYNDICATE BANK, BELAGAVI**

Account No	05042200004390
Account Name	THE REGISTRAR KLE UNIVERSITY
IFSC Code	SYNB0000504
MIRC Code	590025005
Branch Name	Syndicate Bank, Nehru Nagar, Belagavi



➤ **For NRI Candidates FEES Remittance Bank Details :-**

**For payments of fees in US \$ for MD/MS/PG DIPLOMA COURSE (MEDICAL)  
Admissions in J. N. Medical College, Belagavi.**

<b>Beneficiary Name:</b>	REGISTRAR, KLEU FOR JNMC BELGAUM
<b>Beneficiary Address:</b>	JAWAHARLAL NEHRU MEDICAL COLLEGE,
	NEHRU NAGAR
	BELGAUM KARNATAKA INDIA.
	PIN CODE-590010.
<b>Beneficiary Account No.</b>	EEFC-05001070000061
<b>Beneficiary Bank Name:</b>	SYNDICATE BANK. BELGAUM
<b>BANK Swift Code:</b>	SYNBINBB155
<b>BANK IFSC Code:</b>	SYNB0000500
<b>Bank Address:</b>	MARUTHI GALLI, BEGLAUM,
	BELGAUM, KARNATAKA, INDIA.
	PIN CODE-590002.
<b>Amount to route through</b>	DEUTSCH BANK TRUST COMPANY AMERICAS
	NEWYORK

**For payments of fees in US \$ for MDS Course ( DENTAL )  
Admissions in KLEU V. K. Institute of Dental Sciences, Belagavi.**

<b>Beneficiary Name:</b>	Registrar, KLEU for V K INSTITUTE OF DENTAL SCIENCE
<b>Beneficiary Address:</b>	V K INSTITUTE OF DENTAL SCIENCE, BELAGAVI.
	NEHRU NAGAR
	BELGAUM KARNATAKA INDIA.
	PIN CODE-590010.
<b>Beneficiary Account No.</b>	0500-107-00-00076
<b>Beneficiary Bank Name:</b>	SYNDICATE BANK. BELGAUM
<b>BANK Swift Code:</b>	SYNBINBB155
<b>BANK IFSC Code:</b>	SYNB0000500
<b>Bank Address:</b>	MARUTI GALLI
	BELGAUM, KARNATAKA, INDIA.
	PIN CODE-590002.
<b>Amount to route through</b>	DEUTSCH BANK TRUST COMPANY AMERICAS
	NEWYORK

### G. ## Refund Policy :-

Sl. No	Particulars	Refund Eligible
1	The Amount of Fee deduction in case of <b>Seat Upgradation</b> from first round to second round	No deduction, full amount will be refunded.
2	The Amount of Fee deduction in case of seat <b>Surrender / Resign / Cancel</b> after completion of first round	*No fees will be refunded (Entire Course Fees need to be paid by the candidate)
	<p><b>Note*</b></p> <ul style="list-style-type: none"> <li>• However you are also liable to pay penalty (Entire course fee) if MCC/DGHS does not permit us to fill the vacant seat (due to your withdrawal) in the subsequent round</li> <li>• <i>Paid fees will be refunded, after deducting processing charges of <b>Rs.10000/-</b>. If MCC/DGHS permits us to fill the vacant seat (due to your withdrawal) in the Subsequent rounds.</i></li> </ul>	
4	In case Candidate <b>Surrender/ Resign/ Cancel</b> after counselling period (Institutional Mop up round).	*No fees will be refunded (Entire Course Fees need to be paid by the candidate)
5	Reimbursement Time Period.	15 Days.
6	In case candidate <b>Surrender/Resign/ Cancel</b> after final round of Counselling (Deemed)	The candidate will have to pay entire course fee since that seat will go vacant.

## Subject to change as per the guidelines received from the concerned statutory body.

**Note: in case of refund of fees against cancellation the amount will be credited to candidates account only with valid PAN number.**

- **MEDICAL (MD/MS/PG DIPLOMA), DENTAL (MDS) course will commence from 1<sup>st</sup> May 2018.**

## H. HOSTEL ADMISSION :-

Hostel facility is available, both for boys & girls. The candidates desirous of seeking admission to hostels will have to apply in prescribed form. The hostel fees shall be charged separately.

**For any details regarding hostel facility please contact the Hostel Officer :+91- 0831-2474886**

## I. OTHER RELEVANT INFORMATION :-

- Differences of opinion & disputes arising in the interpretation & implementation of the clauses in the Brochure, if any, will be referred to the Competent Authority and same will be informed to the Vice-Chancellor of the KLE University, Belagavi & his decision shall be final & binding on all the concerned.
- Any legal matter arising out of the total admission process of UG Medical /Dental Degree courses through KLE University, Belagavi will be in the courts of BELAGAVI, Karnataka State.
- **Please note:** KLE University does not have any agents, liaison / admission offices, representatives or any other office/s other than the office mentioned in this brochure.

Candidates are requested not to depend upon or deal with any person or organization/s claiming to be associated with the KLE University activities or claiming to help with admission or entrance tests. KLE University will not be responsible for the same.

- **In case any candidate is found to be involved in or indulged in impersonation or any other unfair means or cheating to procure admission, KLE University reserves the right to cancel the allotted seat and forfeit of the entire amount of fees paid by such candidate. Such candidates are liable for prosecution as per the law of the land.**
- **All concerned communication will be received or sent through registered e-mail id only.**

## J. List of Annexure ( Download ) :-

[Annexure – I \(List of documents\)](#)

[Annexure – II \(Undertaking/Bond\)](#)

[Annexure – III \(Undertaking for Demand Draft\)](#)

### Note:

- **The above guidelines are not exhaustive they are only indicative. Any changes or modification of the above will be notified on website**
- The KLE Deemed University admission committee may from time to time specify for submission such other additional documents as deemed essential from all candidates through the application form or through a notification on their website.
- In case, if any of the documents produced in respect of the Clause claimed by the candidate is found to be false / incorrect, the seat allotted to the candidate will be cancelled at any stage and the entire fee amount paid by such candidate will be forfeited.
- **The eligible candidates should check the update on university website regularly.**
- **No candidates will be informed / notified individually if any updates; candidates must visit our website KLE University / MCC ([www.kledeemeduniversity.edu.in](http://www.kledeemeduniversity.edu.in) & [www.mcc.nic.in](http://www.mcc.nic.in)) frequently for any update or any notifications.**

## Download the following Annexures :

- [Annexure – I \(List of documents\)](#)
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- [Annexure – III \(Undertaking for Demand Draft\)](#)