



KLE ACADEMY OF HIGHER EDUCATION AND RESEARCH

(Deemed-to-be-University)

Accredited 'A' Grade by NAAC (2nd Cycle)

Placed in Category 'A' by MHRD (GoI)

JNMC Campus, Nehru Nagar, Belagavi-590 010, Karnataka State, India

Ph: 0831-2444444 FAX: 0831-2493777 Web: <http://www.kledeemeduniversity.edu.in>

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28th May 2018.

ADMISSION PROCEDURE MANUAL - 2018-19

The **OFFLINE MOP-UP** round counseling against vacancies arising after mop-up round (DGHS) will be conducted as per the candidates List provided by the DGHS dated 26-05-2018

Sl.No	PROCEDURE
A	SCHEDULE OF ADMISSION PROCESS
B	REGISTRATION FOR ALLOTMENT PROCESS AT ALLOTTED INSTITUTION
C	VERIFICATION OF DOCUMENT
D	GENERATING OF ADMISSION LETTER/ RECEIPT
E	ISSUE OF ELIGIBILITY CERTIFICATE
F	FEE STRUCTURE
G	REFUND POLICY
H	HOSTEL ADMISSION
I	OTHER RELEVANT INFORMATION
J	ANNEXURES

A. SCHEDULE OF ADMISSION PROCESS :-

- The admission process for **Post Graduate MD/MS/PG Diploma and MDS** Courses will be conducted at **KLE Deemed University, Jawaharlal Nehru Medical College Campus, Nehru Nagar, Belagavi –590010.**

• ADMISSION PROCESS SCHEDULE *

FOLLOWING IS THE SCHEDULE:

Course	Eligibility	Date	Registration	Counselling Schedule
PG MEDICAL and PG DENTAL Courses	NRI Seats Candidates in Un-allotted List provided by DGHS	30.05.2018	Start time: 10:00 AM End Time: 10.30 AM	Start Time: 11:00 AM onwards
	MANAGEMENT SEATS (UR) Candidates in Un-allotted List provided by DGHS	30.05.2018	Start time: 2:00 PM End Time: 2.30 PM	Start Time: 3:00 PM onwards

VENUE: KLE DEEMED UNIVERSITY, JNMC Campus, Nehru Nagar, Belagavi.

Note:-

- 1) The physical presence of the candidate at the counseling is mandatory. Candidates should register their names in the attendance register at the venue for admission process; the seats will be allotted only on the inter-se merit among the register candidate.
- 2) **NRI/NRI Sponsor** Candidates registering after **10.30AM of 30.05.2018** will not be considered for counseling and **General (UR)** Candidates registering after **2.30PM of 30.05.2018** will not be considered for counseling.
- 3) Candidates attending counseling should satisfy the eligibility requirement as per the NEET-PG Information Brochure – 2018 / MCC and the minimum eligibility requirements as prescribed by the Medical Council of India & Dental Council India regulations for admission to PG Medical & PG Dental course.
- 4) Candidates should come along with **original documents** as per ANNEXURE-I and the prescribed fee in DD / RTGS/NEFT as details on the website without which admission will not be given please note.

Note: Allotment of NRI Category conversion Seat to General Category Seat will be subject to Approval from Medical Counseling Committee, DGHS

Note: The duration of the admission process may exceed the above schedule time due to various reasons, the University shall not be responsible for the delay in the admission process and the consequences there upon including pre decided travel schedule of the parents/applicants, if any

B. REGISTRATION FOR ALLOTMENT PROCESS AT ALLOTTED INSTITUTION :-

- Candidate should register their name in the attendance register at the venue for admission process.

C. VERIFICATION OF DOCUMENT:-

- On the day of admission process, the candidate should be present physically and appear for verification of original documents, before seeking admission confirmation.
- Only the candidate & one parent will be allowed into the counseling hall.
- The candidate has to produce his/her all original certificates / documents along with requisite Course fees DD for verification for appearing the offline Mop-UP round Counselling.
- Both the Candidate & Parent should give Notarised undertaking for willingness to pay the fees as per University Norms (**Annexure – II**)
Note : There is no Service Bond for admitted student.
- Candidate should be present physically for photo verification and signature on allotment letter.

D. GENERATING OF ADMISSION LETTER / RECEIPT :-

- After documents verification, the provisional admission letter will be issued after signing by the candidate, reporting official and the Dean/Principal (in charge) of the allotted Institute.

E. ISSUE OF ELIGIBILITY CERTIFICATE :-

- Those of the candidates who have been allotted seat as per **MCC / DGHS** the eligibility certificate will be issued as per their eligibility criteria prescribed by the respective Regulating Council and as per University norms for respective course.
 - Eligibility for admission will be as per the Regulating Councils of Medical Council of India (MCI) & Dental Council of India (DCI).
 - Candidature is purely provisional subject to fulfillment of eligibility criteria as mentioned in NEET-PG-2018 Information Bulletin.
 - In accordance with the eligibility, criteria for admission to Post Graduate course candidate must have scored as mentioned in the Information Bulletin for NEET-PG 2018.

Following original documents along with TWO sets of attested photocopies to be submitted at the time of admission:

(Note: Photocopies of documents are to be attested by any Gazette Officer/Notary/Principal/Dean of the College.)

ANNEXURE – I

Sl. No	Arrange the following documents in the given sequence only
	<i>For GENERAL and NRI</i>
1	Duly signed Registration copy of information. <i>(Kindly click the link and provide the online information (Link Available on 2nd page)</i>
2	MCC Registration Receipt
3	Admit Card issued by NBE (NEET-PG-2018 Hall Ticket)
4	Result/Rank Letter issued by NBE (NEET-PG-2018 Score Card)
5	10 th / SSLC Standard / Equivalent Marks Card (For date of birth).
6	12 th /PUC standard Marks Card of the Candidate
7	MBBS / BDS marks card issued by Universities of all phases/years. (Consolidated Marks Statement & Transcript will not be accepted for eligibility and admission)
8	Qualifying degree certificate. (PDC will be accepted only for candidates who have passed MBBS / BDS during 2017)
9	Migration Certificate from the Concerned University if MBBS / BDS done from other than KLE Deemed University, Belagavi
10	Certificate of internship completion, candidates who have already completed internship. (Provisional internship completion certificate will be accepted for Candidates completing their internship by 31 st March 2018, only for 1 st round of counseling).
11	Permanent State / Central Medical / Dental Council Registration Certificate to be compulsorily submitted at the time of admission process. (Candidates who have passed prior to 2017, should compulsory produce the Original Permanent Registration certificate at the time of admission) Note: Provisional Registration Certificate is acceptable only in case, the candidate is undergoing internship and likely to complete the same on or before 31 st March of year of admission
12	Caste Certificate if applicable
13	Two recent passport size colored photographs with name and date.
14	Fee remittance copy/ acknowledgement / Demand Drafts (of Nationalized / Scheduled Bank) for fees
15	Rs.2,000/- (Rs. two thousand only) will be charged towards eligibility fee (non-refundable).
16	Photo Copy of PAN CARD (Candidate & Parent)
17	Copy of Aadhaar Card of candidate
18	Annexure – I (List of documents) Annexure – II (Undertaking/Bond) Annexure– III (Undertaking for DD if applicable)

19	<p>Other documents: Anti-ragging undertaking by students and parents/guardians. (This has to be submitted on or before 1st week of June 2018). www.antiragging.in</p>
20	<p>Mandatory Documents submission by NRI/NRI Sponsorer/Foreign Candidates :</p> <p>NRI / NRI ward/ OCI / PIO / Foreign Nationals Candidates:</p> <ol style="list-style-type: none"> a) Candidate's parents & sponsorer resident certificate issued by the Embassy of that country complying with the Income Tax Rules / any other certificates to establish evidence that they are resident of that country / affidavit on Rs.100/- e-stamp paper to that effect. b) Candidate's passport / VISA / Resident VISA. c) Citizenship of the candidate. d) Income Tax Documents required as per the Income Tax Act 1961. e) If NRI Ward - with Ward Certificate. f) If candidate is foreign medical graduate must submit screening test certificate. g) Candidate's Study certificate for having studied outside India where applicable for the qualifying examination. h) Affidavit of the person who is NRI and the sponsorer. i) Documents claiming that the sponsorer is an NRI (Passport, Visa of the sponsorer) j) Relationship of NRI with the candidate as per the court orders of The Hon'ble Supreme Court of India in case W.P.(c) No. 689/2017- Consortium of Deemed Universities in Karnataka (CODEUNIK) & Ans. Vs Union of India & Ors. dated 22-08-2017 k) Affidavit from the sponsorer that he/ she will sponsor the entire course fee of the candidate. l) Embassy Certificate of the Sponsorer.

Note: Candidates without original certificates/documents shall not be given admission in allotted Medical/Dental College. Candidates who have deposited their original documents with any other Institute/College/University and come for admission with a certificate stating that "their original certificates are deposited with the Institute/College/ University" shall not be given admission in allotted Medical/Dental College.

Vacant Seats & Annual Fee Structure (PG Medical)

J N Medical College, Belagavi

Sl. No	Subjects	Management/ Paid		NRI	
		Vacant Seats	Fees	Vacant Seats	Fees
Pre-Clinical Subjects					
1	MD (Anatomy)	4	Rs 5.50 Lakh	--	--
2	MD (Physiology)	4	Rs 5.50 Lakh	--	--
3	MD (Biochemistry)	3	Rs 5.50 Lakh	--	--
Para-Clinical Subjects					
4	MD (Pathology)	--	Rs 8.25 Lakh	1	(\$ 13,000 USD)
5	MD (Community Medicine)	3	Rs 5.50 Lakh	--	--
6	MD (Forensic Medicine)	2	Rs 5.50 Lakh	--	--
7	MD (Microbiology)	4	Rs 5.50 Lakh	--	--
8	MD (Pharmacology)	4	Rs 5.50 Lakh	--	--
Clinical Subjects					
9	MD (General Medicine)	--	Rs 22.00 Lakh	4	(\$ 91,000 USD)
10	MD (Pediatrics)	--	Rs 23.10 Lakh	1	(\$ 91,000 USD)
11	MD (TB & RD)	--	Rs 22.00 Lakh	1	(\$ 91,000 USD)
12	MS (General Surgery)	1	Rs 22.00 Lakh	3	(\$ 91,000 USD)
13	MS (Obst. & Gynecology)	--	Rs 22.00 Lakh	2	(\$ 91,000 USD)
14	MS (Orthopedics)	--	Rs 24.20 Lakh	1	(\$ 91,000 USD)

***Note: NRI candidate have to pay fees in US Dollar only.**

Sl. No	Subjects	Management/ Paid		NRI	
		Vacant Seats	Fees	Vacant Seats	Fees
1	DGO	--	Rs.19.25 Lakh	2	(\$ 45,000 USD)
2	DCH	--	Rs.19.25 Lakh	1	(\$ 45,000 USD)
3	D'Ortho	--	Rs.19.25 Lakh	2	(\$ 45,000 USD)
4	DVD	--	Rs.19.25 Lakh	1	(\$ 45,000 USD)
5	DMRD	--	Rs.19.25 Lakh	1	(\$ 45,000 USD)
6	DA	1	Rs 14.30 Lakh	--	--
7	DLO	1	Rs 14.30 Lakh	--	--
Para-Clinical Subjects					
9	DCP	4	Rs 5.50 Lakh	--	--
10	DFM	4	Rs 5.50 Lakh	--	--
11	DPH	4	Rs 5.50 Lakh	--	--

***Note: NRI candidate have to pay fees in US Dollar only.**

All the admitted students are eligible for stipend.

Vacant Seats & Annual Fee Structure (PG Dental)

KLE V.K.Institute of Dental Sciences, Belagavi

Sl. No	Subjects	Management/ Paid		NRI	
		Vacant Seats	Fees	Vacant Seats	Fees
1	Oral and Maxillofacial Surgery	--	Rs 10.00 Lakh	2	(\$ 33,000 USD)
2	Conservative Dentistry and Endodontics	--	Rs 10.00 Lakh	1	(\$ 33,000 USD)
3	Orthodontics	--	Rs 10.00 Lakh	2	(\$ 33,000 USD)
4	Prosthodontics and Implantology	--	Rs 10.00 Lakh	1	(\$ 33,000 USD)
5	Periodontics	2	Rs 10.00 Lakh	--	--
6	Preventive and Community Dentistry	3	Rs 2.00 Lakh	--	--
7	Oral Pathology	4	Rs 2.00 Lakh	--	--
8	Oral Medicine and Diagnosis	3	Rs 2.00 Lakh	--	--

*Note: NRI candidate have to pay fees in US Dollar only.

(If any NRI seats are vacant, seats will be converted to All India Gen. category)

Mode of Payment: - Demand drafts should be drawn in favor of REGISTRAR, **KLE UNIVERSITY, Payable at Belagavi (Belgaum)**. (Demand Draft should be drawn on any nationalized / scheduled Bank)

The requisite Demand Draft **drawn on any Nationalized / Scheduled Bank** towards tuition fee for the course concerned shall be deposited at the admission counter. (Candidate shall mention his / her name, NEET Rank at the back of the Demand Draft.) The Demand Draft shall be purchased by the candidate / parents only. In case, the Demand Drafts are purchased by any person other than the candidate / parents for paying the tuition fee, an Undertaking has to be provided in the format prescribed by the University.



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➤ RTGS Details AXIS BANK, BELAGAVI

Account No	916010049680949
Account Name	THE REGISTRAR KLE UNIVERSITY
IFSC Code	UTIB0002941
Branch Name	AXIS BANK ,Kadolkar Galli ,Belgaum

➤ RTGS Details SYNDICATE BANK, BELAGAVI

Account No	05042200004390
Account Name	THE REGISTRAR KLE UNIVERSITY
IFSC Code	SYNB0000504
MIRC Code	590025005
Branch Name	Syndicate Bank, Nehru Nagar, Belagavi

➤ **For NRI Candidates FEES Remittance Bank Details :-**

For payments of fees in US \$ for MD/MS/PG DIPLOMA COURSE (MEDICAL)

Admissions in J. N. Medical College, Belagavi.

Beneficiary Name:	REGISTRAR, KLEU FOR JNMC BELGAUM
Beneficiary Address:	JAWAHARLAL NEHRU MEDICAL COLLEGE,
	NEHRU NAGAR
	BELGAUM KARNATAKA INDIA.
	PIN CODE-590010.
Beneficiary Account No.	EEFC-05001070000061
Beneficiary Bank Name:	SYNDICATE BANK. BELGAUM
BANK Swift Code:	SYNBINBB155
BANK IFSC Code:	SYNB0000500
Bank Address:	MARUTHI GALLI, BEGLAUM,
	BELGAUM, KARNATAKA, INDIA.
	PIN CODE-590002.
Amount to route through	DEUTSCH BANK TRUST COMPANY AMERICAS
	NEWYORK

For payments of fees in US \$ for MDS Course (DENTAL)

Admissions in KLEU V. K. Institute of Dental Sciences, Belagavi.

Beneficiary Name:	Registrar, KLEU for V K INSTITUTE OF DENTAL SCIENCE
Beneficiary Address:	V K INSTITUTE OF DENTAL SCIENCE, BELAGAVI.
	NEHRU NAGAR
	BELGAUM KARNATAKA INDIA.
	PIN CODE-590010.
Beneficiary Account No.	0500-107-00-00076
Beneficiary Bank Name:	SYNDICATE BANK. BELGAUM
BANK Swift Code:	SYNBINBB155
BANK IFSC Code:	SYNB0000500
Bank Address:	MARUTI GALLI
	BELGAUM, KARNATAKA, INDIA.
	PIN CODE-590002.
Amount to route through	DEUTSCH BANK TRUST COMPANY AMERICAS
	NEWYORK

F. ## Refund Policy :-

Sl. No	Particulars	Refund Eligible
1	The Amount of Fee deduction in case of Seat Upgradation from first round to second round	No deduction, full amount will be refunded.
2	The Amount of Fee deduction in case of seat Surrender / Resign / Cancel after completion of first round	*No fees will be refunded (Entire Course Fees need to be paid by the candidate)
	Note* <ul style="list-style-type: none"> However you are also liable to pay penalty (Entire course fee)if MCC/DGHS does not permit us to fill the vacant seat (due to your withdrawal) in the subsequent round <i>Paid fees will be refunded, after deducting processing charges of Rs.10000/-. If MCC/DGHS permits us to fill the vacant seat (due to your withdrawal) in the Subsequent rounds.</i> 	
4	In case Candidate Surrender/ Resign/ Cancel after counselling period (Institutional Mop up round).	*No fees will be refunded (Entire Course Fees need to be paid by the candidate)
5	Reimbursement Time Period.	15 Days.
6	In case candidate Surrender/Resign/ Cancel after final round of Counselling (Deemed)	The candidate will have to pay entire course fee since that seat will go vacant.

Subject to change as per the guidelines received from the concerned statutory body.

Note: In case of refund of fees against cancellation, the amount will be credited to candidates account only with valid PAN number.

- MEDICAL (MD/MS/PG DIPLOMA), DENTAL (MDS) course will commence from 1st May 2018.**

G. HOSTEL ADMISSION :-

Hostel facility is available, both for boys & girls. The candidates desirous of seeking admission to hostels will have to apply in prescribed form. The hostel fees shall be charged separately.

For any details regarding hostel facility please contact the Hostel Officer :+91- 0831-2474886

H. OTHER RELEVANT INFORMATION :-

- Differences of opinion & disputes arising in the interpretation & implementation of the clauses in the Brochure, if any, will be referred to the Competent Authority and same will be informed to the Vice-Chancellor of the KLE University, Belagavi & his decision shall be final & binding on all the concerned.
- Any legal matter arising out of the total admission process of UG Medical /Dental Degree courses through KLE University, Belagavi will be in the courts of BELAGAVI, Karnataka State.
- **Please note:** KLE University does not have any agents, liaison / admission offices, representatives or any other office/s other than the office mentioned in this brochure.

Candidates are requested not to depend upon or deal with any person or organization/s claiming to be associated with the KLE University activities or claiming to help with admission or entrance tests. KLE University will not be responsible for the same.

- **In case any candidate is found to be involved in or indulged in impersonation or any other unfair means or cheating to procure admission, KLE University reserves the right to cancel the allotted seat and forfeit of the entire amount of fees paid by such candidate. Such candidates are liable for prosecution as per the law of the land.**
- **All concerned communication will be received or sent through registered e-mail id only.**

I. List of Annexure (Download) :-

[Annexure – I \(List of documents\)](#)

[Annexure – II \(Undertaking/Bond\)](#)

[Annexure – III \(Undertaking for Demand Draft\)](#)

Note:

- **The above guidelines are not exhaustive they are only indicative. Any changes or modification of the above will be notified on website**
- The KLE Deemed University admission committee may from time to time specify for submission such other additional documents as deemed essential from all candidates through the application form or through a notification on their website.
- In case, if any of the documents produced in respect of the Clause claimed by the candidate is found to be false / incorrect, the seat allotted to the candidate will be cancelled at any stage and the entire fee amount paid by such candidate will be forfeited.
- **The eligible candidates should check the update on university website regularly.**
- **No candidates will be informed / notified individually if any updates; candidates must visit our website KLE University / MCC (www.kledeemeduniversity.edu.in & www.mcc.nic.in) frequently for any update or any notifications.**

Download the following Annexures :

- [Annexure – I \(List of documents\)](#)
- [Annexure – II \(Undertaking/Bond\)](#)
- [Annexure – III \(Undertaking for Demand Draft\)](#)