

06/02/2022

KLE ACADEMY OF HIGHER EDUCATION AND RESEARCH

(KAHER) BELAGAVI

ADMISSION PROCEDURE MANUAL - 2021-2022

The candidate allotted Homoeopathy Seats through - Ministry of AYUSH Government of India, AYUSH Admissions Central Counselling Committee (AACCC) www.aaccc.gov.in Counselling /Admission process in respect of Undergraduate courses in Homoeopathy (BHMS), in the constituent units of the University viz. KLE Homoeopathic Medical College, Belagavi, Karnataka for the academic year **2021-2022 as follows:**

PROCEDURE:

Sl. No	PROCEDURE
A	SCHEDULE OF ADMISSION PROCESS
B	REGISTRATION FOR ALLOTMENT PROCESS AT ALLOTTED INSTITUTION
C	VERIFICATION OF DOCUMENT & WILLINGNESS
D	GENERATING OF ADMISSION LETTER/SEAT CANCELLATION RECEIPT
E	ISSUE OF ELIGIBILITY CERTIFICATE
F	FEE STRUCTURE & MODE OF PAYMENT (BANK DETAILS)
G	REFUND POLICY
H	HOSTEL ADMISSION
I	OTHER RELEVANT INFORMATION
J	ANNEXURES

A. SCHEDULE OF ADMISSION PROCESS

1. The admission process will be conducted for BHMS at **KLE Academy of Higher Education and Research (KAHER) Belagavi, Jawaharlal Nehru Medical College Campus, Nehru Nagar, Belagavi –590010.**
2. **ADMISSION PROCESS SCHEDULE***

Date	Time	Venue
<p><i>As per the time schedule prescribe by Admissions Central Counseling Committee (AACCC) & Ministry Of AYUSH</i></p> <p>THE SCHEDULE FOR ONLINE COUNSELING (ALLOTMENT PROCESS) FOR NEET UG -2021. [www.aaccc.gov.in]</p>	10.30 AM to 01.30 PM	<p>KLE Academy of Higher Education and Research (KAHER) Belagavi <i>JNMC Campus, Nehru Nagar, Belagavi.</i></p>
	01.30 PM to 3.00 PM Lunch Break	
	3:00 PM to 05:00PM	

Note:

- Candidates are informed to visit frequently www.aaccc.gov.in in case if any change in schedule.
- ***The duration of the admission process may exceed the above schedule time due to various reasons, the University shall not be responsible for the delay in the admission process and the consequences there upon including pre decided travel schedule of the parents/applicants, if any**
- All candidates and parents accompanying persons should compulsorily wear masks and follow COVID 19 protocol strictly.
- Use of 'Aarogya Setu App' may be mandatory in many areas/ colleges. Hence, it is highly advised to download the App. and show to State authorities, if required. All Guidelines issued by Govt. of India/ State Govt. should be followed strictly.
- Along with Candidate single parent is allowed inside counselling hall.
- All candidates and parents accompanying persons should produce proof of COVID vaccination taken.

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Accredited 'A' Grade by NAAC (2nd Cycle)

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JNMC Campus, Nehru Nagar, Belagavi-590 010, Karnataka State, India

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B. REGISTRATION FOR ALLOTMENT PROCESS AT ALLOTTED INSTITUTION

- Candidate should register their name in the attendance register at the venue for admission process.
- To facilitate the admission process the candidates are advised to submit all details in given link below and get acknowledge copy at the time of physical reporting.

Click following link:

BHMS	https://homoeopathy.contineo.in/admission/
<p>Note:</p> <ul style="list-style-type: none"> • The above form (link) is mandatory to fill online and submit the printed form at the time of reporting. • The Student Photo should be passport size, clear, and the face should be at least 80% of the photo area with white background. [selfie, Cap, Sunglasses, Garden background, etc., are not allowed] (Uploaded photos will be used for official purposes throughout your academics). • All originals documents should be scanned individually for uploading. [Photocopy of the documents uploaded are not accepted] .All Original will be verified at the time of Physical reporting. <p><i>if you face any technical issue, please contact the below numbers: Send an email to jnmc@contineo.in Mr. Raviraj - 8296659292 / Mr. Chetan – 6366443755</i></p>	

C. VERIFICATION OF DOCUMENT & WILLINGNESS

- On the day of admission process, the candidate should be present physically and appear for verification of original documents, before seeking admission confirmation at Institution/allotted college and course.
- The candidate has to produce his/her provisional allotment letter along with original certificates /documents required as per the Counselling Scheme for verification.
- Both the Candidate & Parent should give Notarised undertaking for willingness to pay the fees as per University Norms (**Annexure – II**)

Note: There is no Service Bond /Any Bank guarantee for admitted student.

D. GENERATING OF ADMISSION LETTER / SEAT CANCELLATION RECEIPT

After documents verification, the provisional admission letter will be issued after signing by the candidate, reporting official and the Dean/Principal (in charge) of the allotted Institute.

E. ISSUE OF ELIGIBILITY CERTIFICATE:

- Those of the candidates who have been allotted seat as per **AYUSH** the eligibility certificate will be issued as per their eligibility criteria prescribed by the respective Regulating Council and as per University norms for respective course.
- Eligibility for admission will be as per the Regulations of AYUSH and KAHER

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Following original documents along with **TWO** sets of attested photocopies to be submitted at the time of admission:

(Note: Keep original scanned copies of all documents with you for future use)

ANNEXURE – I

Sl. No	At time of physical reporting arrange the following documents in the given sequence only
For GENERAL & NRI Seats	
1	Admission form/ Registration copy of information. (Kindly click the link and provide the online information) BHMS https://homoeopathy.contineo.in/admission/
2	AACCC On-line Provisional Allotment Letter.
3	NEET Admit Card issued by NTA-2021
4	NEET Rank Letter issued by NTA-2021
5	10 th / SSLC Standard marks Card for proof of Date of Birth
6	Marks Card of 10+2 (12 th)
7	Transfer Certificate / School Leaving
8	Migration Certificate (if applicable need to be submitted before 25 th March 2022)
9	Photo Copy of PAN CARD (Candidate & Parent)
10	Photo Copy of Aadhaar Card Compulsory (Candidate & Parent)
11	Annexure II [Course discontinuation bond]
12	Four recent passport-sizes colored photographs (with white background)
13	Certificate of Domicile/Residential from native state (need to be submitted before 25 th March 2022)
14	Caste certificate (OBC/SC/ST) (in English version) (if applicable)
15	EWS Certificate as per the Central Govt. Norms (if applicable)
16	Fee remittance copy / Demand Drafts [Annexure-III]
17	Anti-Ragging undertaking by students and parents. (This has to be submitted on or before 25 th March 2022). www.antiragging.in
18	<p>I. Mandatory Documents submission by NRI/Foreign Candidates : NRI / NRI ward/ OCI / PIO / Foreign Nationals Candidates:</p> <ol style="list-style-type: none"> Candidate's parents resident certificate issued by the Embassy of that country complying with the Income Tax Rules / any other certificates to establish evidence that they are resident of that country / affidavit on Rs.100/- e-stamp paper to that effect. Candidate's passport / VISA / Resident VISA. Sponsorer passport / VISA / Resident VISA Citizenship of the candidate. If NRI Ward - with Ward Certificate. Association of Indian Universities, New-Delhi Certificate (if applicable) <p>II. Mandatory Other documents as prescribed in MCC/AAACCC website:</p> <ol style="list-style-type: none"> Affidavit of the person who is NRI and the sponsorer. Documents claiming that the sponsorer is an NRI (Passport, Visa of the sponsorer) Relationship of NRI with the candidate as per the court orders of The Hon'ble Supreme Court of India in case W.P.(c) No. 689/2017-Consortium of Deemed Universities in Karnataka (CODEUNIK) & Ans. Vs Union of India & Ors. dated 22-08-2017 Affidavit from the sponsorer that he/ she will sponsor the entire course fee of the candidate. Embassy Certificate of the Sponsorer.(Certificate from consulate). Passport copy of the Candidate

Note: Candidates without original certificates/documents shall not be given admission in allotted Medical/Dental College. Candidates who have deposited their original documents with any other Institute/College/University and come for admission with a certificate stating that "their original certificates are deposited with the Institute/College/University" shall not be given admission in allotted Medical/Dental College.

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F. FIRST YEAR FEES STRUCTURE FOR BHMS COURSE FOR THE YEAR 2021-22:

Sl. No	Subject	Duration	Year	Total Fees
Fees structure for general student in Rupees				
1	B.H.M.S. (INDIAN STUDENTS)	4 & 1/2 YEAR & 1 year internship	1nd	2,25,000.00
			2nd	2,25,000.00
			3rd	2,25,000.00
			4th	2,25,000.00
			5th	1,15,000.00
Fees structure for NRI student in Dollar				
2	B.H.M.S. (NRI STUDENTS)	4 & 1/2 YEAR & 1 year internship	1nd	16,500.00
			2nd	16,000.00
			3rd	16,000.00
			4th	16,000.00
			5th	8,000.00

➤ **MODE OF PAYMENT:** Management / Paid Seat (General) Category:-

- RTGS / NEFT/DD

BANK DETAILS FOR PAYMENT OF FEES IN INR

CANARA BANK DETAILS

Beneficiary Name:	THE REGISTRAR KAHER FOR ADMISSIONS
Beneficiary Address:	JAWAHARLAL NEHRU MEDICAL COLLEGE, NEHRU NAGAR, BELGAUM KARNATAKA INDIA. PIN CODE-590010.
Beneficiary Account No.	05042140000240
Beneficiary Bank Name:	CANARA BANK. BELGAUM
BANK IFSC Code:	CNRB0010504
Contact No.	9449860503 (Manager)

Or

AXIS BANK DETAILS

Account number	916010049680949
Account Name	KAHER (FORMERLY KNOWN AS KLE UNIVERSITY BELGAVI)
IFSC CODE	UTIB0002941
Branch	Kadolkar Galli Belgaum
Bank Name	Axis Bank
Contact No.	0831-4217382, 9513329411

- **Demand Draft**

Demand drafts should be drawn in favor of **REGISTRAR, KAHER, payable at Belagavi (Belgaum)**. (DD can be drawn on any nationalized / scheduled Bank)

The requisite Demand Draft drawn on any nationalized / scheduled Bank towards tuition fee for the course concerned shall be deposited at the admission counter. (Candidate shall mention his / her name, NEET Rank at the back of the Demand Draft.) The Demand Draft shall be purchased by the candidate / parents only. In case, the Demand Drafts are purchased by any person other than the candidate / parents for paying the tuition fee, an Undertaking has to be provided in the format prescribed by the University.

Note:-Candidates are requested to remit the fee (First year fee) via NEFT/RTGS 2 days prior to the physical reporting to the Institution to avoid any inconvenience / any technical issue at last minute.

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➤ For NRI Candidates FEES Remittance / Bank Details :-

• For payments of fees in US \$

Foreign Wire Information (Banking Information for Foreign Wires) Foreign Currency must be USD only

E Banking Information

Name of account holder : REGISTRAR KLEU UNIVERSITY BELGAUM
Beneficiary account number : 05001070000042
 Destination bank country : INDIA
Bank telephone number : 9449860500
 Agency code : NA
 Corporate Id number : NA
Destination Bank name : Canara Bank
Branch ID Number : CNRB0010500
IBAN SWIFT /BIC code (International): CNRBINBBBID or CNRBINBBBFD

G. ## Refund Policy :-

Sl. No	Particulars	Refund Eligible
1	The Amount of Fee deduction in case of Seat Upgradation from first round to second round	<i>Paid fees will be refunded, after deducting processing charges of Rs.12,000/-</i>
2	The Amount of Fee deduction in case of seat Surrender / Resign / Cancel after completion of first round	*No fees will be refunded (Entire Course Fees need to be paid by the candidate)
	Note* <ul style="list-style-type: none"> • However you are also liable to pay penalty (Entire course fee)if MCC/DGHS does not permit us to fill the vacant seat (due to your withdrawal) in the subsequent round • <i>Paid fees will be refunded, after deducting processing charges of Rs.12,000/-. If MCC/DGHS permits us to fill the vacant seat (due to your withdrawal) in the Subsequent rounds.</i> 	
4	In case Candidate Surrender/ Resign/ Cancel after counselling period (Institutional Mop up round).	*No fees will be refunded (Entire Course Fees need to be paid by the candidate)
5	Reimbursement Time Period.	15 Days.
6	In case candidate Surrender/Resign/ Cancel after final round of Counselling (Deemed)	The candidate will have to pay entire course fee since that seat will go vacant.

Subject to change as per the guidelines received from the concerned statutory body.

Note: for Refund policy of NRI please contact 0831-2444 444 Finance Officer]

Note: In case of refund of fees against cancellation, the amount will be credited to candidates account only with valid PAN number.

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H. HOSTEL ADMISSION :-

Hostel facility is available, both for boys & girls. The candidates desirous of seeking admission to hostels will have to apply in prescribed form. The hostel fees shall be charged separately.

For any details regarding hostel facility please contact the Hostel Officer: +91- 0831-2474886.

KLEHMC, Belagavi - https://kledeemeduniversity.edu.in/admn/bhms_hostel_fees.pdf

Note: Hostel fee can be paid during 1st round/Second round/or at the time of joining classes also.

I. OTHER RELEVANT INFORMATION :-

- Differences of opinion & disputes arising in the interpretation & implementation of the clauses in the Brochure, if any, will be referred to the Competent Authority and same will be informed to the Vice-Chancellor of the KLE Academy of Higher Education and Research, Belagavi & his decision shall be final & binding on all the concerned.
- Any legal matter arising out of the total admission process of UG Medical /Dental Degree courses through KLE Academy of Higher Education and Research (KAHER) Belagavi, will be in the courts of BELAGAVI, Karnataka State.
- **Please note:** KLE Academy of Higher Education and Research (KAHER) Belagavi does not have any agents, liaison / admission offices, representatives or any other office/s other than the office mentioned in this brochure.
Candidates are requested not to depend upon or deal with any person or organization/s claiming to be associated with the KLE Academy of Higher Education and Research (KAHER) Belagavi activities or claiming to help with admission or entrance tests. KLE Academy of Higher Education and Research (KAHER) Belagavi will not be responsible for the same.
- **In case any candidate is found to be involved in or indulged in impersonation or any other unfair means or cheating to procure admission, KLE Academy of Higher Education and Research (KAHER) Belagavi reserves the right to cancel the allotted seat and forfeit of the entire amount of fees paid by such candidate. Such candidates are liable for prosecution as per the law of the land.**
- **All concerned communication will be received or sent through registered e-mail id only.**

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J. List of Annexure (Download):-

[Annexure – I \(List of documents\)](#)

[Annexure – II \(Undertaking/Bond\)](#)

[Annexure – III \(Fee Remittance Details\)](#)

Note:

- **The above guidelines are not exhaustive they are only indicative. Any changes or modification of the above will be notified on website**
- The KLE Academy of Higher Education and Research (KAHER) Belagavi admission committee may from time to time specify for submission such other additional documents as deemed essential from all candidates through the application form or through a notification on their website.
- In case, if any of the documents produced in respect of the Clause claimed by the candidate is found to be false / incorrect, the seat allotted to the candidate will be cancelled at any stage and the entire fee amount paid by such candidate will be forfeited.
- **The eligible candidates should check the update on university website regularly.**
- No candidates will be informed / notified individually if any updates; candidates must visit our website KLE Academy of Higher Education and Research (KAHER) Belagavi / Ayush Admissions Central Counseling Committee (AACCC) (www.kledeemeduniversity.edu.in & www.aacc.gov.in) frequently for any update or any notifications.
- Along with Candidate single parent is allowed inside counselling hall. Accompanying person Identity will be verified by authority at any stage of admission process.

Following original documents along with TWO sets of attested photocopies to be submitted at the time of admission:

(Note: Photocopies of documents are to be attested by any Gazetted officer/Notary/Principal/Dean of the College.)

(Note: Keep original scanned copies of all documents with you for future use)

ANNEXURE – I

Sl. No	At time of physical reporting arrange the following documents in the given sequence only
For GENERAL & NRI Seats	
1	Admission form/ Registration copy of information. <i>(Kindly click the link and provide the online information)</i> <div style="border: 1px solid black; display: inline-block; padding: 2px;"> BHMS https://homoeopathy.contineo.in/admission/ </div>
2	AACCC On-line Provisional Allotment Letter.
3	NEET Admit Card issued by NTA-2021
4	NEET Rank Letter issued by NTA-2021
5	10 th / SSLC Standard marks Card for proof of Date of Birth
6	Marks Card of 10+2 (12 th)
7	Transfer Certificate / School Leaving
8	Migration Certificate <i>(if applicable need to be submitted before 25th March 2022)</i>
9	Photo Copy of PAN CARD (Candidate & Parent)
10	Photo Copy of Aadhaar Card Compulsory (Candidate & Parent)
11	Annexure II [Course discontinuation bond]
12	Four recent passport-sizes colored photographs <i>(with white background)</i>
13	Certificate of Domicile/Residential <i>from native state (need to be submitted before 25th March 2022)</i>
14	Caste certificate (OBC/SC/ST) (in English version) (if applicable)
15	EWS Certificate as per the Central Govt. Norms (if applicable)
16	Fee remittance copy / Demand Drafts [Annexure-III]
17	Anti-Ragging undertaking by students and parents. <i>(This has to be submitted on or before 25th March 2022). www.antiragging.in</i>
18	<p>III. Mandatory Documents submission by NRI/Foreign Candidates : NRI / NRI ward/ OCI / PIO / Foreign Nationals Candidates:</p> <p>g) Candidate's parents resident certificate issued by the Embassy of that country complying with the Income Tax Rules / any other certificates to establish evidence that they are resident of that country / affidavit on Rs.100/- e-stamp paper to that effect.</p> <p>h) Candidate's passport / VISA / Resident VISA.</p> <p>i) Sponsorer passport / VISA / Resident VISA</p> <p>j) Citizenship of the candidate.</p> <p>k) If NRI Ward - with Ward Certificate.</p> <p>l) Association of Indian Universities, New-Delhi Certificate (if applicable)</p> <p>IV. Mandatory Other documents as prescribed in MCC website:</p> <p>g. Affidavit of the person who is NRI and the sponsorer.</p> <p>h. Documents claiming that the sponsorer is an NRI (Passport, Visa of the sponsorer)</p> <p>i. Relationship of NRI with the candidate as per the court orders of The Hon'ble Supreme Court of India in case W.P.(c) No. 689/2017-Consortium of Deemed Universities in Karnataka (CODEUNIK) & Ans. Vs Union of India & Ors. dated 22-08-2017</p> <p>j. Affidavit from the sponsorer that he/ she will sponsor the entire course fee of the candidate.</p> <p>k. Embassy Certificate of the Sponsorer.(Certificate from consulate).</p> <p>l. Passport copy of the Candidate</p>

Note: Candidates without original certificates/documents shall not be given admission in allotted Medical/Dental College. Candidates who have deposited their original documents with any other Institute/College/University and come for admission with a certificate stating that "their original certificates are deposited with the Institute/College/ University" shall not be given admission in allotted Medical/Dental College.

ANNEXURE – II

**BHMS COURSE DISCONTINUATION BOND FORMAT
UNDERTAKING for General / NRI**

I, Mr/Ms..... (Name of the Candidate), aged about.....years, S/D/o.....(Name of the Parents resident of(Permanent/present address of Parent) do hereby swear an oath as follows:

I, have been selected to the 1st BHMS course at **KLE's Homeopathic College, Belagavi a constituent college** of **KLE Academy of Higher Education and Research (KAHER) Belagavi**, Deemed-to-be University under Section 3 of the UGC Act 1956 through the Common Counseling conducted by AACCC, Government of India, New-Delhi through NEET Rank No..... (All India Rank).

In consideration of admission to **1st year BHMS** course, I shall complete the BHMS course and accordingly undertake to pay all the tuition and other fees as per University Norms.

In the event of my discontinuation of **BHMS** course due to any reason, I along with my parent /guardian hereby undertake to pay balance tuition and other fees University, Belgaum payable for the entire course without any demur.

I have executed this affidavit in sound mind, out of free will without any force or coercion to either sign or execute this Affidavit.

Signature of the Candidate

Signature of the Parent/Guardian

VERIFICATION

This is to verify that the contents of this affidavit are true to the best of my knowledge, information and belief.

Verified aton this the day of 2022.

Identified by me

Advocate
No. of corrections.

DEPONENT

Note: - for e-stamp / Bond paper of Rs.200/- to be Notarized. (any state)
FIRST PARTY: - Candidates Name
SECOND PARTY: - Registrar, KAHER, Belagav

ANNEXURE – III**FEE REMITTANCE DETAILS**

NEET Roll No:	
Name of the Candidate:	
NEET All India Rank:	
Seat allotted:	
Bank Name:	
Remitter Name:	
Remitter account No:	
IFSC Code:	
Reference Number/UTR No/ DD Number	
Date of Transaction:	
Remitted Amount:	
Candidate Contact No	
Alternate Contact No	
Email ID	
Signature of the candidate	<hr/>

All the Candidates and Parents are requested to be conversant with the counselling steps / process as detailed below

STEPS	Verification	Remarks / Documents to be submitted
STEP-01	Proof of COVID Vaccination	Vaccinated Certificate (1 st and 2 nd Dose)
STEP-02	Issue of Token	Will be issued on the respective reporting day.
STEP-03	Remittance of the fees [ANNEXURE – III]	Please ensure remittance of the prescribed fee through NEFT/RTGS two days prior to physically reporting.
Step-04	Documents verification	Please ensure that the required documents (both original and photocopy) are submitted in chronological order as per the Annexure-1.
Step-05	Data verification in the Admission portal	https://homoeopathy.contineo.in/admission/ NOTE: [IT IS MANDATORY TO UPLOAD ALL NECESSARY DOCUMENTS IN ABOVE LINK BEFORE REPORTING]
Step-05	Eligibility Process	Verification of documents as per eligibility
Step-06	Submission of Documents	Document Acknowledgement Slip
Step-07	Admission letter generation	Admission letter will be generated in MCC portal with Willingness details/Upgradation.
Step-08	Fees paid	Collection of fees receipt
Step-09	Hostel	Hostel Admission (Hostel is not compulsory for all the students however student intend to opt, can pay fee at the time of reporting later at the time of joining the course).
(The entire admission/ reporting process will take 4 to5 hours.)		

How to Reach/Travel Reporting Venue

Nearest Airport: (Approx. KM)	Nearest Railway Station: (Approx. KM)
<ul style="list-style-type: none">• <i>Belgaum- 11 Km</i>	<ul style="list-style-type: none">• <i>Belgaum- 5 Km</i>
<ul style="list-style-type: none">• <i>Hubli- 110 Km</i>	<ul style="list-style-type: none">• <i>Hubli- 115 Km</i>
<ul style="list-style-type: none">• <i>Kolhapur-100 Km</i>	<ul style="list-style-type: none">• <i>Kolhapur-110 Km</i>
<ul style="list-style-type: none">• <i>Goa-120 Km</i>	<ul style="list-style-type: none">• <i>Goa-120 Km</i>
<ul style="list-style-type: none">• <i>Bangalore-500 Km</i>	<ul style="list-style-type: none">• <i>Bangalore-500 Km</i>
<ul style="list-style-type: none">• <i>Mumbai- 500 Km</i>	<ul style="list-style-type: none">• <i>Mumbai- 500 Km</i>
<ul style="list-style-type: none">• <i>Pune-400 Km</i>	<ul style="list-style-type: none">• <i>Pune-400 Km</i>

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JNMC Campus, Nehru Nagar, Belagavi-590010.

Phone No: - 0831- 2444 444

Email: - admission@kledeemeduniversity.edu.in

Hostel Officer: +91- 0831-2474886

Fee Section: 0831- 2444 168

KLE Homoeopathic Medical College,
Yellur Road, Belagavi,

Phone No: - 0831- 2413863

Nodal Officer Contact number: 9449595077

For more details click following link

<https://kledeemeduniversity.edu.in/admissions-2020/>
