KLE ACADEMY OF HIGHER EDUCATION AND RESEARCH

(Declared as Deemed-to-be-University u/s 3 of the UGC Act, 1956)

Accredited at **'A' Grade** by NAAC (2nd Cycle) Placed in **'A' Category** by MHRD (GoI)

Office of the **Controller of Examinations,** KAHER,

JNMC Campus, Nehru Nagar, Belagavi-590 010, Karnataka State, India

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Prof. (Dr.) S. S. Jalalpure
Controller of Examinations

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Ref.No: KAHER/Exam/20-21/D- Date: 23rd March 2021

NOTIFICATION

Conduct of UG-VI & PG-II, IV & VI Semester Examinations (Supplementary) –April 2021.

The Theory Examination of UG-VI Semester & PG-II, IV & VI Semesters *(Supplementary)* shall commence from **20th April 2021.**

Constituent Unit: J.N. Medical College, Belagavi.

Schedule for compliance:

Sl. No.	Particulars	UG & PG Allied Supplementary
1.	Last Date to confirm Internal Assessment Marks and students attendance by Head of the Institution till 5:00 PM	1st April 2021
2.	Last Date to display Internal Assessment Marks and students attendance on the Notice Board till 5:00 PM	2nd April 2021
3.	Submission of soft copy & hard copy of Internal Assessment Marks and Students attendance to the Office of the Controller of Examinations	3rd April 2021
4.	Availability of online exam forms and online payment of examination fees with and Availability of Hall Tickets **(without fine)**	6th to 9th April 2021
5.	IT section will share the filled forms / list of students **(without fine)** to the Principal's Office	10th April 2021
6.	Availability of online exam forms and online payment of examination Fees and Availability of Hall Tickets **(with fine)**	10th to14th April 2021
7.	IT section will share the filled forms/ list of students **(with fine)** to the Principal's Office	15th April 2021

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The Examination Fee Structure is as follows:

1.	Examination Application Form Fee Fine for late submission of Examination Application Form:	Rs. 300/- (To be paid by all the candidates) Rs. 450/-
2.	Marks Card Fee	Rs. 450/-
	Other Fees	
3.	Examination Fees	Rs. 600/- per paper (B. Sc. in Allied Health Sciences) Rs.1,500/- per paper (for M.Sc. in Medical, M. Sc. in Psychology, M.Sc. Biotechnology & M. Sc. in Nutrition & Dietetics) Rs.1800/- per paper (for MPH, MHA)
4.	Provisional Degree Certificate Fees **(only for Final year candidates)**	Rs. 1,050/- (UG) Rs. 1,200/- (PG)
5.	Convocation Fees **(only for Final year candidates)-** **UG** Indian Foreign	 Rs.3,750/- Rs.7,500/-
6.	Convocation Fees **(only for Final year candidates)-** **PG** Indian Foreign	 Rs.9,000/- Rs.12,000/-

Instructions to the Principal / Heads of the Institution

1. The Head of the institution is requested to ensure that the students owe no dues such as tuition fees, library fees, hostel fees etc. In case, there are students owing dues, the list may be sent separately to **KAHER** before freezing of internal assessment (IA) marks and attendance.
2. Heads of the Departments may be informed to maintain the Register for Internal Assessment Marks / Record Marks.
   Internal Assessment marks / Record Marks and Attendance of the students shall be displayed on the College Notice Boards for the benefit of the students without fail.
3. Kindly circulate / notify the examination notification to the concerned course co-ordinators.
4. To facilitate smooth online transition of exam application forms and payment by the candidates, the Principal should help in setting a separate **Help Desk** at the institution office for the same from **5th April 2021.**
5. From the college end make arrangement to send SMS on **5th April 2021** to every candidate and their parents regarding the availability of online exam application and payment **without fine** from **6th to 9th April 2021.**
6. From the college end make arrangement to send reminder SMS on **10th April 2021** to every candidate and their parents regarding the availability of online exam application and payment **with fine** from **10th to 14th April 2021.**
7. *The head of the Institution should not encourage enrollment of the candidate/s for University examinations after the scheduled due date of filling of examination forms. The Institution has to strictly follow the examination scheduled time line.*

By Order,

Controller of Examinations

To:
-The Dean, Faculty of Medicine, KAHER, Belagavi.
-The Principal, J.N. Medical College, KAHER, Belagavi.

Copy for information to:

1. The Special Officer to Hon. Vice-Chancellor, KAHER, Belagavi.
2. The Registrar, KAHER, Belagavi.
3. The In charge Principal of Allied Health Sciences, KAHER, Belagavi.
4. The Finance Officer, KAHER, Belagavi.
5. The Director, Academic Affairs, KAHER, Belagavi.
6. The IT Section, KAHER, Belagavi. (To upload on Website)

} For information.