



# KLE ACADEMY OF HIGHER EDUCATION AND RESEARCH

(Declared as Deemed-to-be-University u/s 3 of the UGC Act, 1956)

Accredited at 'A' Grade by NAAC (2<sup>nd</sup> Cycle)

Placed in 'A' Category by MHRD (GoI)

Office of the **Controller of Examinations**, KAHER,

JNMC Campus, Nehru Nagar, Belagavi-590 010, Karnataka State, India

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Controller of Examinations

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Ref. No: KAHER/Exam/20-21/D-

Date: 15<sup>th</sup> March 2021

## NOTIFICATION

### **Conduct of B. Pharm KAHER (Regular) Examination April 2021.**

The Theory Examination of B. Pharm I Semester, shall commence from **22<sup>nd</sup> April 2021**.

**Constituent Units: KLE College of Pharmacy, Belagavi, Hubballi & Bengaluru.**

#### **Schedule for compliance:**

<b>Sl.No.</b>	<b>Particulars</b>	<b>B. Pharm I Semester</b>
1.	Last Date to display Internal Assessment Marks and students attendance on the Notice Board till 5:00 PM	30 <sup>th</sup> March 2021
2.	Freezing up Internal Assessment Marks and Students Attendance	31 <sup>st</sup> March 2021
3.	Submission of Hard copy & Soft copy of IA Marks and Students attendance to the Office of the Controller of Examinations (till 12.00 Noon)	1 <sup>st</sup> April 2021
4.	Availability of online exam forms and online payment of examination fees and Availability of Hall Tickets <b>(without fine)</b>	5 <sup>th</sup> to 11 <sup>th</sup> April 2021
5.	IT section will share the filled forms / list of students <b>(without fine)</b> to the Principal's Office	12 <sup>th</sup> April 2021
6.	Availability of online exam forms and online payment of examination Fees and Availability of Hall Tickets <b>(with fine)</b>	12 <sup>th</sup> to 16 <sup>th</sup> April 2021
7.	IT section will share the filled forms/ list of students <b>(with &amp; without fine)</b> to the Principal's Office	17 <sup>th</sup> April 2021

**PTO....**

**The Examination Fee Structure is as follows:**

1	Examination Application Form Fee (To be paid by all the candidates) Fine for late submission of Examination Application Form:	Rs. 300/- Rs. 450/-
2	Marks Card Fee	Rs. 450/-
3	Examination Fees B. Pharm I Sem	Rs. 600/- per paper

**Instructions to the Principal / Heads of the Institution**

1. The Head of the institution is requested to ensure that the students owe no dues such as tuition fees, library fees, hostel fees etc. In case, there are students owing dues, the list may be sent separately to **KAHER** before freezing of internal assessment (IA) marks and attendance.
2. *The Head of the Institution should not encourage enrollment of the candidate/s for University examinations after the scheduled due date of filling of examination forms. The Institution has to strictly follow the examination scheduled time line.*
3. Heads of the Departments may be informed to maintain the Register for Internal Assessment Marks / Record Marks.  
**Internal Assessment marks / Record Marks and Attendance of the students shall be informed to the students for their benefit without fail.**
4. Kindly circulate / notify the examination notification to the concerned course co-ordinators.
5. To facilitate smooth online transition of exam application forms and payment by the candidates, the Principal should help in setting a separate **Help Desk** at the institution office for the same from **5<sup>th</sup> April 2021**.
6. From the college end make arrangement to send SMS on **5<sup>th</sup> April 2021** to every candidate and their parents regarding the availability of online exam application and payment **without fine** from **5<sup>th</sup> to 11<sup>th</sup> April 2021**.
7. From the college end make arrangement to send reminder SMS on **12<sup>th</sup> April 2021** to every candidate and their parents regarding the availability of online exam application and payment **with fine** from **12<sup>th</sup> to 16<sup>th</sup> April 2021**.

By Order,

**Controller of Examinations**

**To:**

- The Dean, Faculty of Pharmacy, KAHER, Belagavi.
- The Principal, KLE College of Pharmacy, KAHER, Belagavi, Hubballi & Bengaluru

**Copy for information to:**

1. The Special Officer to Hon. Vice-Chancellor, KAHER, Belagavi.
2. The Registrar, KAHER, Belagavi.
3. The Finance Officer, KAHER, Belagavi.
4. The Director, Academic Affairs, KAHER, Belagavi.
5. The IT Section, KAHER, Belagavi. (To Upload on Website)
6. Mr. Sudhindra Mokhasi-Contineo Pvt. Ltd.

} For information.