



# KLE ACADEMY OF HIGHER EDUCATION AND RESEARCH

(Declared as Deemed-to-be-University u/s 3 of the UGC Act, 1956)

Accredited at 'A' Grade by NAAC (2<sup>nd</sup> Cycle)

Placed in 'A' Category by MHRD (GoI)

Office of the Controller of Examinations, KAHER,

JNMC Campus, Nehru Nagar, Belagavi-590 010, Karnataka State, India

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Ref. No: KAHER/Exam/21-22/D- 080122023

Date: 8<sup>th</sup> January 2022

## NOTIFICATION

### Conduct of Physiotherapy KAHER (Supplementary) Examination – March 2022.

The Theory Examinations of BOT –I Year (Supplementary) shall commence from  
**21<sup>st</sup> March 2022.**

**Constituent Unit: KAHER Institute of Physiotherapy, Belagavi.**

**Schedule for compliance:**

Sl. No.	Particulars	BOT – I Year
1.	Last Date to display Internal Assessment Marks and students attendance on the Notice Board till 5:00 PM	26 <sup>th</sup> February 2022
2.	Freezing up Internal Assessment Marks and Students Attendance	28 <sup>th</sup> February 2022
3.	Submission of Hard copy & Soft copy of IA Marks and Students attendance to the Office of the Controller of Examinations (till 12.00 Noon)	2 <sup>nd</sup> March 2022
4.	Availability of online exam forms, payment of examination fees and Hall Tickets <b>without fine.</b>	4 <sup>th</sup> to 8 <sup>th</sup> March 2022
5.	Availability of students list, <b>who have filled the forms without fine</b> , on Institution's Examination Portal.	9 <sup>th</sup> March 2022
6.	Availability of online exam forms, payment of examination Fees and Hall Tickets <b>with fine.</b>	10 <sup>th</sup> to 14 <sup>th</sup> March 2022
7.	Availability of students list <b>who have filled the forms with &amp; without fine</b> , Attendance diary and Feedback Report on Institution's Examination Portal.	15 <sup>th</sup> March 2022

**The Examination Fee Structure is as follows:**

1.	Examination Application Form Fee (To be paid by all the candidates ) Fine for late submission of Examination Application Form:	Rs. 300/- Rs. 450/-
2.	Marks Card Fees	Rs.450/-
3.	<b>Examination Fees</b> BOT – I Year .....	Rs. 600/- Per Paper



*[Handwritten signature]*

P.T.O....

## Instructions to the Principal / Heads of the Institution

1. The Head of the institution is requested to ensure that the students owe no dues such as tuition fees, library fees, hostel fees etc. In case, there are students owing dues, the list may be sent separately to **KAHER** before freezing of internal assessment (IA) marks and attendance.
2. Heads of the Departments may be informed to maintain the Register for Internal Assessment Marks / Record Marks.  
**Internal Assessment marks / Record Marks and Attendance of the students shall be displayed on the College Notice Boards for the benefit of the students without fail.**
3. Kindly circulate / notify the examination notification to the concerned course co-ordinators.
4. To facilitate smooth online transition of exam application forms and payment by the candidates, the Principal should help in setting a separate **Help Desk** at the institution office for the same from **3<sup>rd</sup> March 2022**.
5. From the college end make arrangement to send SMS on **3<sup>rd</sup> March 2022** to every candidate and their parents regarding the availability of online exam application and payment **without fine 4<sup>th</sup> to 8<sup>th</sup> March 2022**.
6. From the college end make arrangement to send reminder SMS on **9<sup>th</sup> March 2022** to every candidate and their parents regarding the availability of online exam application and payment **with fine from 10<sup>th</sup> to 14<sup>th</sup> March 2022**.
7. *The Head of the Institution should not encourage enrollment of the candidate/s for University examinations after the scheduled due date of filling of examination forms. The Institution has to strictly follow the examination scheduled time line.*

By Order,



Controller of Examinations

**To:**

- The Principal, KAHER Institute of Physiotherapy, Belagavi
- Dean, Faculty of Physiotherapy, KAHER, Belagavi.

**Copy for information to:**

1. The Registrar, KAHER, Belagavi.
2. The Finance Officer, KAHER, Belagavi.
3. The Director, Academic Affairs, KAHER, Belagavi.
4. IT Section, KAHER, Belagavi. To upload on website.
5. Mr. Sudhindra Mokhasi – Contineo Pvt. Ltd.

} For information.