

Prof. (Dr.) Jyoti M. Nagamoti MD, Ph. D

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Controller of Examinations E-mail: coe@kledeemeduniversity.edu.in

Ph. No. /Fax. No: 0831-2493781

Ref. No: KAHER/Exam/21-22/D- 050322002

Date: 4th March 2022

NOTIFICATION

**Conduct of PG Degree Medical MD / MS / Diploma (Regular) KAHER Examinations
May 2022.**

The Theory Examinations of **PG Degree Medical MD / MS / Diploma – (Regular)** shall commence from **5th May 2022**.

Constituent Unit: J.N. Medical College, Belagavi.

Schedule for compliance:

Sl. No.	Particulars	MD/MS/Diploma
1.	Last Date to confirm Students attendance by Head of the Institution till 5:00 PM	12 th April 2022
2.	Last Date to display Students attendance on the Notice Board till 5:00 PM	13 th April 2022
3.	Submission of hard copy of attendance to exam section by 12:00 Noon	15 th April 2022
4.	Availability of online exam forms and online payment of examination fees and Availability of Hall Tickets (without fine)	18 th to 22 nd April 2022
5.	Availability of students list, who have filled the forms without fine , on Institution's Examination Portal.	23 rd April 2022
6.	Availability of online exam forms and online payment of examination fees and Availability of Hall Tickets (with fine)	23 rd to 28 th April 2022
7.	Availability of student list who have filled the forms with and without fine , Attendance diary and Feedback Report on Institution's Examination Portal.	29 th April 2022



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The Examination Fee Structure is as follows:

1.	Examination Application Form Fee Fine for late submission of Examination Application Form	Rs.300/- (To be paid by all the candidates) Rs.450/-
2.	Marks Card Fee	Rs.450/-
3.	Examination Fees For Degree For Diploma	Rs.3,300/- Per Paper Rs.1,800/- Per Paper
4.	Dissertation Fee	Rs.3,300/-
5.	Provisional Degree Certificate Fee	Rs.1200/-
6.	Convocation Fees For Degree Indian Foreign For Diploma Indian Foreign	Rs.9,000/- Rs.12,000/- Rs.5,250/- Rs.9,000/-

Instructions to the Principal / Heads of the Institution

1. The Head of the institution is requested to ensure that the students owe no dues such as tuition fees, library fees, hostel fees etc. In case, there are students owing dues, the list may be sent separately to **KAHER** before freezing of attendance.
2. Kindly circulate / notify the examination notification to the concerned course co-ordinators.
3. To facilitate smooth online transition of exam application forms and payment by the candidates, the Principal should help in setting a separate **Help Desk** at the institution office for the same from **16th April 2022**.
4. From the college end make arrangement to send SMS on **16th April 2022** to every candidate and their parents regarding the availability of online exam application and payment **without fine** from **18th to 22nd April 2022**.
5. From the college end make arrangement to send reminder SMS on **23rd April 2022** to every candidate and their parents regarding the availability of online exam application and payment **with fine** from **23rd to 28th April 2022**.
6. **Attendance:** Please furnish the attendance of candidates by calculating the attendance up to the last working day of the course/term. There is no provision for Condonation of Attendance.
7. **Shortage of Attendance: Application Forms should not be issued for those students whose attendance is less than 80%.**
8. *The Head of the Institution should not encourage enrollment of the candidate/s for University examinations after the scheduled due date of filling of examination forms. The Institution has to strictly follow the examination scheduled time line.*



By Order,

Controller of Examinations

To:

-The Dean & Principal, Faculty of Medicine, J.N. Medical College, KAHER, Belagavi.

Copy for information to:

1. The Special Officer to Hon. Vice-Chancellor, KAHER, Belagavi.
2. The Registrar, KAHER, Belagavi.
3. The Finance Officer, KAHER, Belagavi.
4. The Director, Academic Affairs, KAHER, Belagavi.
5. The IT Section, KAHER, Belagavi. (To Upload on Website)
6. Mr. Sudhindra Mokhasi-Contineo Pvt. Ltd.

For information.