



KLE ACADEMY OF HIGHER EDUCATION AND RESEARCH

(Declared as Deemed-to-be-University u/s 3 of the UGC Act, 1956)

Accredited at 'A' Grade by NAAC (2nd Cycle)

Placed in 'A' Category by MHRD (GoI)

Office of the **Controller of Examinations, KAHER,**

JNMC Campus, Nehru Nagar, Belagavi-590 010, Karnataka State, India

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Prof. (Dr.) S. S. Jalalpure
Controller of Examinations

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Ref.No: KAHER/Exam/20-21/D-

Date: 30th September 2020

NOTIFICATION

Conduct of Physiotherapy KAHER Examinations –October 2020

The KAHER Theory Examinations of **BPT – I, II & III Year Supplementary/Odd Batch** shall commence from **27th October 2020**.

Constituent Unit: KLE Institute of Physiotherapy, Belagavi
Schedule for compliance:

Sl. No.	Particulars	BPT – I, II & III Year (Supplementary/ odd batch)
1.	Last Date to display students attendance on the Notice Board till 5:00 PM	5 th October 2020
2.	Freezing of Students attendance and Internal Assessment Marks	6 th October 2020
3.	Submission of Hard copy of Students attendance & Internal Assessment Marks to the Office of the Controller of Examinations (till 12.00 Noon)	7 th October 2020
4.	Availability of online exam forms and online payment of examination fees and Availability of Hall Tickets (without fine)	9 th To 15 th October 2020
5.	IT section will share the filled forms / list of students (without fine) to the Principal's Office	16 th October 2020
6.	Availability of online exam forms and online payment of examination Fees and Availability of Hall Tickets (with fine)	16 th To 20 th October 2020
7.	IT section will share the list of filled forms and Invigilator's dairy to the Principal's Office	21 st October 2020

The Examination Fee Structure is as follows:

1	Examination Application Form Fee (To be paid by all the candidates) Fine for late submission of examination application form	Rs. 300/- Rs. 450/-
2	Marks Card Fee (For fresher's only)	Rs.450/-
3	Examination Fees: BPT---	Rs. 600/- per paper

Instructions

1. The Head of the institution is requested to ensure that the students owe no dues such as tuition fees, library fees, hostel fees etc. In case, there are students owing dues, the list may be sent separately to **KAHER** before freezing of internal assessment (IA) marks and attendance.
2. *The Head of the Institution should not encourage enrollment of the candidate/s for University examinations after the scheduled due date of filling of examination forms. The Institution has to strictly follow the examination scheduled time line.*
3. Heads of the Departments may be informed to maintain the Register for Internal Assessment Marks / Record Marks.
Internal Assessment marks / Record Marks and Attendance shall be informed to the students for their benefit without fail.
4. Kindly circulate / notify the examination notification to the concerned course co-ordinators.
5. To facilitate smooth online transition of exam application forms and payment by the candidates, the Principal should help in setting a separate **Help Desk** at the institution office for the same from 7th October 2020.
6. From the college end make arrangement to send SMS on 7th October 2020 to every candidate and their parents regarding the availability of online exam application and payment **without fine** from 9th to 15th October 2020.
7. From the college end make arrangement to send reminder SMS on 16th October 2020 to every candidate and their parents regarding the availability of online exam application and payment **with fine** from 16th to 20th October 2020.
8. Attendance: Please furnish the attendance of candidates by calculating the attendance up to the last working Day of the course/term. There is no provision for Condonation of Attendance.
9. Shortage of Attendance: Application Forms should not be issued for those students whose attendance is less than 80%.
10. The Head of the Institution should not encourage enrollment of the candidate/s for University Examinations. After the scheduled due date of filling of examination forms. The Institution has to strictly follow the examination scheduled time line.

By Order,

Controller of Examinations

To:

- The Principal, KAHER Institute of Physiotherapy, Belagavi.
- The Dean, Faculty of Physiotherapy, KAHER, Belagavi.

Copy for information to:

1. The Special Officer to Hon. Vice-Chancellor, KAHER, Belagavi.
2. The Registrar, KAHER, Belagavi.
3. The Finance Officer, KAHER, Belagavi.
4. The Director, Academic Affairs, KAHER, Belagavi.
5. IT Section, KAHER, Belagavi. To upload on website.
6. Mr. Sudhindra Mokhasi – Contineo Pvt. Ltd.

} For information.