



KLE ACADEMY OF HIGHER EDUCATION AND RESEARCH

(Declared as Deemed-to-be-University u/s 3 of the UGC Act, 1956)

Accredited at 'A' Grade by NAAC (2nd Cycle)

Placed in 'A' Category by MHRD (GoI)

Office of the Controller of Examinations, KAHER,

JNMC Campus, Nehru Nagar, Belagavi-590 010, Karnataka State, India

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Prof. (Dr.) Jyoti M. Nagamoti
Controller of Examinations

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Ref. No: KAHER/Exam/20-21/D- 160921007

Date: 16th September 2021

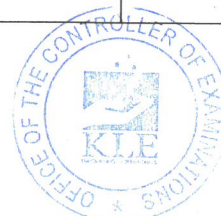
NOTIFICATION

Conduct of M. Sc. Clinical Research KAHER (Regular) Examination October 2021.

The Viva-Voce Examination & Evaluation of Project Work of M. Sc. Clinical Research IV Semester (Regular) shall be conducted on **1st October 2021**.

Constituent Units: KLE College of Pharmacy, Belagavi.
Schedule for compliance:

Sl. No	Particulars	M. Sc. Clinical Research IV Semester
1.	Last Date to display Internal Assessment Marks and students attendance on the Notice Board till 5:00 PM	17 th September 2021
2.	Freezing up Internal Assessment Marks and Students Attendance	18 th September 2021
3.	Submission of Hard copy & Soft copy of IA Marks and Students attendance to the Office of the Controller of Examinations (till 12.00 Noon)	20 th September 2021
4.	Availability of online exam forms and online payment of examination fees and Availability of Hall Tickets (without fine)	21 st to 24 th September 2021
5.	Availability of list of students (those who have filled the forms without fine) on Institution's Examination Portal	25 th September 2021
6.	Availability of online exam forms and online payment of examination Fees and Availability of Hall Tickets (with fine)	25 th to 28 th September 2021
7.	Availability of list of students (those who have filled the forms with & without fine) , Attendance diary and Feedback report on Institution's Examination Portal	29 th September 2021



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The Examination Fee Structure is as follows:

1	Examination Application Form Fee (To be paid by all the candidates) Fine for late submission of Examination Application Form:	Rs. 300/- Rs. 450/-
2	Marks Card Fee	Rs. 450/-
3	Examination Fees (Project Evaluation Fee)	Rs. 900/- Per paper Rs. 1500/-

Instructions to the Principal / Heads of the Institution

1. The Head of the institution is requested to ensure that the students owe no dues such as tuition fees, library fees, hostel fees etc. In case, there are students owing dues, the list may be sent separately to **KAHER** before freezing of internal assessment (IA) marks and attendance.
2. *The Head of the Institution should not encourage enrollment of the candidate/s for University examinations after the scheduled due date of filling of examination forms. The Institution has to strictly follow the examination scheduled time line.*
3. Heads of the Departments may be informed to maintain the Register for Internal Assessment Marks / Record Marks.
Internal Assessment marks / Record Marks and Attendance of the students shall be informed to the students for their benefit without fail.
4. Kindly circulate / notify the examination notification to the concerned course co-ordinators.
5. To facilitate smooth online transition of exam application forms and payment by the candidates, the Principal should help in setting a separate **Help Desk** at the institution office for the same from **20th September 2021**.
6. From the college end make arrangement to send SMS on **20th September 2021** to every candidate and their parents regarding the availability of online exam application and payment **without fine** from **21st to 24th September 2021**.
7. From the college end make arrangement to send reminder SMS on **25th September 2021** to every candidate and their parents regarding the availability of online exam application and payment **with fine** from **25th to 28th September 2021**.

By Order,



Controller of Examinations

To:

- The Dean, Faculty of Pharmacy, KAHER, Belagavi.
- The Principal, KLE College of Pharmacy, KAHER, Belagavi.

Copy for information to:

1. The Special Officer to Hon. Vice-Chancellor, KAHER, Belagavi.
2. The Registrar, KAHER, Belagavi.
3. The Finance Officer, KAHER, Belagavi.
4. The Director, Academic Affairs, KAHER, Belagavi.
5. The IT Section, KAHER, Belagavi. (To Upload on Website)
6. Mr. Sudhindra Mokhasi-Contineo Pvt. Ltd.

} For information.