

Ref. No. KAHER/IQAC/19-20/D- 26109007

24th October 2019

MEETING NOTICE

I am directed to convene the **50th meeting** of the **Internal Quality Assurance Cell (IQAC)** of the University on **Thursday, 7th November 2019, at 3.30 PM** in the **Academic Council Hall** of the University to discuss the following subjects:

A G E N D A

1. Confirmation of the Minutes of the 49th meeting of the IQAC held on 30-07-2019.
2. Action taken on various decisions of the 49th meeting of the IQAC held on 30-07-2019.
3. Reporting of analyses and outcome of quality initiatives adopted by the constituent units (only 3-5 best quality initiatives)
- Presentation by Principals of Constituent Units, KAHER, Belagavi
4. Reporting of analyses of students feedback on curricula
- By Dr. M.S. Ganachari, Deputy Registrar, KAHER
5. Discussion on progress of Green Audit and Access Audit of the campus by external agencies
6. Any other matter with permission of Chair

To,

The Members,
IQAC, KAHER,
Belagavi.



Prof. (Dr.) V. D. PATIL
Registrar

CC to:

1. The Special-Officer to Hon. Vice-Chancellor, KAHER, Belagavi.
2. The Finance Officer, KAHER, Belagavi.

Ref. No. KAHER/IQAC/19-20/D- 211219010

20th December 2019

To,

The Members,

Internal Quality Assurance Cell (IQAC),

KAHER,

Belagavi.

Sir / Madam,

Sub : Minutes of the 50th Meeting of IQAC held on 07-11-2019.

Please find enclosed the minutes of the 50th meeting of the **Internal Quality Assurance Cell (IQAC)** of KAHER held on **7th November 2019**, for your kind information and reference.

Thanking you,



Yours Sincerely,



Prof. (Dr.) V. A. Kothiwale
Registrar

Encl : As above.

CC to:

1. The Special Officer to Hon. Vice-Chancellor, KAHER, Belagavi.

Ref. No. KAHER/IQAC/19-20/D- 211219010

20th December 2019

**PROCEEDINGS OF THE 50th MEETING OF THE INTERNAL QUALITY ASSURANCE CELL
(IQAC) HELD IN THE ACADEMIC COUNCIL HALL OF THE KLE ACADEMY OF HIGHER
EDUCATION AND RESEARCH ON 7th NOVEMBER 2019**

MEMBERS PRESENT:

As per the Attendance-Sheet:

Dr. Seema Hallikerimath, Co-ordinator, IQAC welcomed the members. She made presentation of the activities conducted by the IQAC from 30th July 2019 to date and also the compliance actions initiated, based on the resolutions of the previous meeting.

Hon. Vice-Chancellor in his opening remarks mentioned the following:

- Dr. V.A.Kothiwale, Professor of General Medicine, J.N.Medical College, Belagavi has been appointed as Registrar of the University in place of Dr.V.D.Patil w.e.f. 2nd November 2019.

Resolved to place on record the valuable contribution made by Dr.V.D.Patil as Registrar of the University for the last seven years and welcomed Dr. V. A. Kothiwale as the new Registrar of the University.

- Dr.V.D.Patil has been appointed as Director, KAHER Hospital Development and New Projects w.e.f. 4th November 2019 mainly to co-ordinate, monitor and supervise the charitable hospital developments / New projects (including Simulation Lab which is coming up in the JNMC campus) at Pune, Hubballi, Bengaluru etc.
- Dr. Raman Dang has been appointed as Principal of KLE College of Pharmacy at Bengaluru w.e.f. 2nd November 2019. The Committee extended a warm welcome to Dr. Raman Dang.
- IQAC has been coordinating and preparing proposals / applications to various accrediting agencies / institutions after collecting necessary data, information and documents pertaining to the University and its constituent units, the Vice-Chancellor appreciated the work done by IQAC and all others in these exercises.
- The unique achievements of the University for the last six months include:

- 2nd Rank by Karnataka State University Ranking Framework (K-SURF), Government of Karnataka under Established University Category.
- 66-70th rank in OVERALL Category by Regional Ranking India – 2020 (QS World University Rankings).
- JNMC's Women's and Children's Health Research Unit has been recognized as WHO Collaboration Centre for Maternal and Perinatal Health for a period of 4 years which is one among five institutions to get such recognition in private sector in the country.
- Visit by the team from MHRD to the villages adopted by the University in view of Swachhata Rankings 2019-20.
- 'Writing retreat' was another quality initiative undertaken by the examination section and UDEHP of the University to enhance quality and quantity of validated question bank.
- The University has reviewed the Memorandum of Understanding (MoU) with Health Minds Consultants, Bengaluru mainly to assist the faculty members, research scholars and the students to boost research publications, generate research grants, etc. and stressed the importance to focus on certain areas which has potential for funding.
- It is observed that the expected outcome was not being accomplished. A review meeting was held and the shortcomings have to be bridged with new initiatives and strategies to make it successful.
- It is resolved in the meetings of the Board of Management and Finance Committee that financial grant will be revised and increased, towards the incentives for research work. The faculty and students should take benefit of these schemes.
- The University has also decided to consider extending financial grant (seed money) upto Rs.5.00 lakhs towards research projects which are unique in nature and especially those which are inter-disciplinary and trans-disciplinary in nature. The HoD's and Principals to initiate such projects.

- There is a need for strengthening the teaching-learning, research and clinical services in all the constituent units to keep up the changing scenario, all the concerned should review the present activities and plan for the future.
- Dr. Ramesh Paranjape, Former Director, National AIDS Research Institute (NARI) has been appointed as Research Advisor w.e.f. November 2019 mainly to help and guide the faculty / staff and students with regard to research activities.
- A team of assessors is visiting KLE College of Pharmacy, Belagavi on 8th November 2019 for NBA accreditation.
- There are a lot of opportunities for research and patents in all the three Pharmacy Colleges. They need to undertake Basic Science Research projects that can augment patents and publications. Overall their research outcome is inadequate, they have to make and submit a strategic plan to boost the research output in their colleges.
- The patents and commercialization of the same done at KLE VK IDS is appreciated. Also appreciations to Ayurveda Mahavidyalaya for their collaboration with Technology Institute that has won award at India Innovation Contest. Others should also take a cue from them and generate patents out of their quality research outcomes.
- The KLE College of Pharmacy, Hubballi has been accredited by NBA for B,Pharm program for three years from 2019 onwards. The committee congratulated the Principals and all the faculty and students for this achievement.
- The work of Incubation Centre of J.N.Medical College, Belagavi has to be described in terms of short, mid and long term along-with intended outcome.
- The University based on the directions of the Medical Council of India has implemented Competency Based Medical Education / Curriculum (CBME) for MBBS students from the academic year 2019-20. This is a major shift from the traditional discipline based curriculum and lot of faculty development is required for its successful implementation. Principal JNMC should ensure its effective implementation.

The Agenda was taken up for further discussion and consideration:

Item No. 1: Confirmation of the minutes of the 49th meeting of the IQAC held on 30th July 2019.

- Confirmed.

Item No. 2: Action taken on various decisions of the 49th meeting of the IQAC held on 30th July 2019.

- Noted and taken on records. However, there are certain items where limited action or no action was taken on the points discussed during the previous meeting. It has to be noted that if there are any specific challenges in implementing the suggestions, they may be mentioned in the ATR and else the points discussed have to be implemented without any excuse. For lack of implementation, accountability has to be sought and remediation done accordingly.

Item No. 3: Reporting of analysis and outcome of quality initiatives adopted by the constituent units (only 3-5 best quality initiatives).

The Principals of the following constituent units made presentations with regard to Agenda Item No.3 [Quality assurance initiatives adopted by the constituent units]:

- a) Dr. (Mrs) N.S.Mahantashetti, Principal, JNMC
- b) Dr. (Mrs) Alka D. Kale, Principal, KLE VK IDS
- c) Dr. B.Srinivas Prasad, Principal, KLE BMK AM
- d) Dr. B.M.Patil, Principal, KLE CoP, Belagavi
- e) Dr. V.G.Jamakhandi, Principal, KLE CoP, Hubballi
- f) Dr. Raman Dang, Principal, KLE CoP, Bengaluru
- g) Dr. M.A.Udachankar, Principal, KLE HMC, Belagavi.
- h) Dr. Sanjiv Kumar, Principal, KLE IoPT, Belagavi
- i) Dr. Sudha A.Raddi, Principal, KLE IoNS, Belagavi

Resolution:

Resolved to take note of the same. While taking note of the same, the Chairman / distinguished members suggested the following:

- a) While presenting the best practices / quality initiatives the emphasis has to be on teaching-learning processes, student assessment, innovative curricular changes, research, enhancing student learning experiences, any specific or distinctive achievement by the faculty or department at national / international level and not just merely reporting all the activities during the ensuing period. It has to be focused and purposeful, which will add to the reputation of a faculty, department, college and University. The presentations however lack this critical element. All the Principals / IQAC Co-ordinators to please note that they present about what is mentioned in the agenda. Further repetitions of the events must be avoided in their presentations. All are requested to take a note of the above.
- b) One of the members suggested that it is important to have morbidity meetings along-with mortality meetings and Patient Satisfaction survey that will enhance Post-Graduate teaching and patient-care. Patients who are getting discharged against medical advice should also be analyzed.
- c) The Principals shall discuss with the concerned Heads of the Departments and Post-Graduates and also in the form of CPC if it is inter-departmental case presentation.
- d) One of the external members suggested appointment of General Physician in each of the Super-specialty Department to have better co-ordination between the patient and the doctor however its feasibility has to be looked into it.
- e) In view of the growing trend for blended learning and use of ICT in Teaching-Learning process. The University has installed the lecture capture system in each class room. These recorded lectures should be edited, validated and uploaded on the University portal, some of them may be sent to the Swayam platform for uploading, so that we can be listed as contributors to the Swayam portal.
- f) The effort like 'Tobacco Cessation Program' need to be collaborated with NGOs who are working at larger scale so as to benefit the community and give more visibility.

Item No.4 : *Reporting of analysis of student's feedback on curricula.*

Dr. M.S.Ganachari, Deputy Registrar made presentation with regard to analysis of student's feedback on curricula.

Resolution:

The committee appreciated the initiative of University for adopting and implementing the online mechanism of feedback on curriculum, department, infrastructure etc. from the students and linking the same with examination process to ensure 100% feedback from all the students and also to ease the process of analyses of the feedback. However, based on the analyses report presented, the committee suggested to consider counseling of the students before examination to ensure that the appropriate answers are ticked in the feedback forms. They also suggested to relook into some of the questions and reframe using small group discussion if required and review them periodically to make it more rational and feasible.

Item No.5 : *Discussion on progress of Green Audit and Access Audit of the campus by external agencies.*

Dr. Seema Hallikerimath, Co-ordinator informed that external agency IGBC has been identified for Green Audit and Access Audit of the campus and the same will be considered.


Resolution:

Resolved to contact and negotiate with the external agency for Green and Access audit and ensure the completion of the task in the stipulated time.

The meeting concluded with a vote of thanks to the Chair.



CO-ORDINATOR, IQAC



REGISTRAR



CHAIRMAN

KAHER, BELAGAVI

ACTION TAKEN ON VARIOUS DECISIONS OF THE 50th MEETING OF THE

INTERNAL QUALITY ASSURANCE CELL (IQAC) OF KAHER

HELD ON 07-11-2019

Agenda No	Subject/Item	Discussion/Briefing	Resolution	Action Taken
Item No. 1	Confirmation of the minutes of the 49 th meeting of the IQAC held on 30 th July 2019	The minutes were read	Confirmed	Noted
Item No. 2	Action taken on various decisions of the 49 th meeting of the IQAC held on 30 th July 2019	Decisions taken were discussed.	Confirmed	
Item No. 3	Reporting of analysis and outcome of quality initiatives adopted by the constituent units (only 3-5 best quality initiatives).	The Principals of the following constituent units made presentations with regard to Agenda Item No.3 [Quality assurance initiatives adopted by the constituent units]: 1. Dr. (Mrs) N.S.Mahantashetti, Principal, JNMC	The Chairman and distinguished members suggested the following: a) While presenting the best practices / quality initiatives the emphasis has to be on teaching-learning processes, student assessment, innovative curricular changes, research, enhancing student learning experiences, any specific or distinctive achievement by the faculty or department at national / international level and not just merely reporting all	The presentations lacked critical element. Henceforth the presentations have to be focused and purposeful. The quality initiatives shall add to the reputation of faculty, department, college and University.

		<p>2. Dr. (Mrs) Alka D. Kale, Principal, KLE VK IDS</p> <p>3. Dr. B.Srinivas Prasad, Principal, KLE BMK AM</p> <p>4. Dr. B.M.Patil, Principal, KLE CoP, Belagavi</p> <p>5. Dr. V.G.Jamakhandi, Principal, KLE CoP, Hubballi</p> <p>6. Dr. Raman Dang, Principal, KLE CoP, Bengaluru</p> <p>7. Dr. M.A.Udachankar, Principal, KLE HMC, Belagavi.</p> <p>8. Dr. Sanjiv Kumar, Principal, KLE IoPT, Belagavi</p> <p>9. Dr. Sudha A.Raddi, Principal, KLE IoNS, Belagavi</p>	<p>the activities during the ensuing period.</p> <p>b) All the Principals / IQAC Co-ordinators to strictly adhere to the agenda. Repetitions of the events must be avoided in their presentations.</p> <p>c) One of the members suggested that it is important to have morbidity meetings along-with mortality meetings. Patient satisfaction survey will enhance Post-Graduate teaching and patient-care. Patients who are getting discharged against medical advice should also be analyzed. The Principals shall discuss with the concerned Heads of the Departments and Post-Graduates regarding such cases, may be in the form of CPC if it is inter-departmental case.</p> <p>d) One of the external members suggested appointment of General Physician in each of the Super-specialty Department to have better co-ordination between the patient and the doctor, however the</p>	<ul style="list-style-type: none"> • The Principal, JNMC to have clinical HoDs to monitor things. • Schedule this meeting once a month on a fixed day & time. A few cases of morbidity & mortality should be discussed without blame game but with an aim to improve the outcome. <p>A committee to look at the feasibility of this proposal has been setup.</p>
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			<p>feasibility of this proposition has to be looked into it.</p> <p>e) In view of the growing trend for blended learning and use of ICT in Teaching-Learning process, the University has installed the lecture capture system in each class room. These recorded lectures should be edited, validated and uploaded on the University portal. Some of them may be sent to the Swayam platform for uploading, so that we can be listed as contributors to the Swayam portal.</p> <p>f) The effort like ‘Tobacco Cessation Program’ need to be collaborated with NGOs who are working at larger scale so as to benefit the community and give more visibility.</p>	<p>All the constituent units have been informed on 21st December 2019, regarding the steps to be followed for lecture editing and uploading after lecture recording through impartus before the next scheduled time-table of lectures.</p> <p>Department of Oral Medicine KLE VK Institute of Dental Sciences has established ‘Tobacco Cessation Cell’ since 2012. 6380 number of individuals have been counseled so far regarding the ill effects of tobacco and 430 have quit the</p>
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				<p>habit. The in charge has been trained online on tobacco cessation by NIMHANS and workshop by NTCP Bangalore.</p> <p>Principal VK Institute of Dental Sciences has initiated talks with Dr. Shekhar Salkar from Goa who has been working on Tobacco Cessation to establish collaboration.</p>
Item No. 4	Reporting of analysis of student's feedback on curricula.	Dr. M.S.Ganachari, Deputy Registrar made presentation with regard to analysis of student's feedback on curricula.	<p>The committee appreciated the initiative of University for adopting and implementing the online mechanism of feedback on curriculum, department, infrastructure etc.</p> <p>100% feedback from all the students is ensured because they are linked with prior examination process. However, based on the analyses report presented, the committee suggested to consider counseling of the students before examination to ensure that the appropriate answers are ticked in the</p>	<p>Letter sent to Principals of constituent colleges to counsel the students before examination to fill the feedback forms appropriately.</p> <p>The UDEHP is also looking at strengthening the feedback system.</p>

			feedback forms. It is suggested to relook and review the questions periodically and reframe the questions if required after discussions with concerned small group members	
Item No. 5	Discussion on progress of Green Audit and Access Audit of the campus by external agencies.	Dr. Seema Hallikerimath, Co-ordinator informed that external agency IGBC has been identified for Green Audit and Access Audit of the campus and the same will be considered.	Resolved to contact and negotiate with the external agency for Green and Access audit and ensure the completion of the task in the stipulated time.	Negotiations have been done by with external agency Indian Green Building Council (IGBC) . Since the campus is already recognized at national level by MHRD under its Swachhata Ranking, ensures Green concept of the campus, this matter is deferred for time being.

