

Ref. No. KAHER/IQAC/19-20/D- 070120003

7th January 2020

MEETING NOTICE

I am directed to convene the **51st meeting** of the **Internal Quality Assurance Cell (IQAC)** of the University on **Thursday, 16th January 2020, at 3.30 PM** in the **Academic Council Hall** of the University to discuss the following subjects:

A G E N D A

1. Confirmation of the Minutes of the 50th meeting of the IQAC held on 07-11-2019.
2. Action taken on various decisions of the 50th meeting of the IQAC held on 07-11-2019.
3. Changes done after 24/11/2019 in Health Science Manual for Universities.
 - Presentation by The Asst. Co-ordinator, IQAC, KAHER, Belagavi
4. Time line for 2021 NAAC Accreditation process.
5. Information regarding UGC CARE Journals.
6. Submission of quantitative data as per Health Science Manual for Universities from 1st January 2019 – 31st December 2019.
 - To be submitted on or before 25th January 2020
 - Principals of constituent units, KAHER, Belagavi
 - Medical Director / Medical Superintendent KLE Dr. PKH & MRC and CH, Belagavi
7. Any other matter with permission of Chair




Registrar

To,

The Members,
IQAC, KAHER,
Belagavi.

CC to:

1. The Special-Officer to Hon. Vice-Chancellor, KAHER, Belagavi.
2. The Finance Officer, KAHER, Belagavi.

Ref. No. KAHER/IQAC/19-20/D- *20052007*

20th May 2020

To,

The Members,

Internal Quality Assurance Cell (IQAC),

KAHER,

Belagavi.

Sir / Madam,

Sub : Minutes of the 51st Meeting of IQAC held on 16-01-2020.

Please find enclosed the minutes of the 51st meeting of the **Internal Quality Assurance Cell (IQAC)** of KAHER held on **16th January 2020**, for your kind information and reference.

Thanking you,

Yours Sincerely,



Prof. (Dr.) V. A. Kothiwale
Registrar



Encl : As above.

CC to:

1. The Special Officer to Hon. Vice-Chancellor, KAHER, Belagavi.

Ref. No. KAHER/IQAC/19-20/D-

16th May 2020

PROCEEDINGS OF THE 51st MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD IN THE ACADEMIC COUNCIL HALL OF THE KAHER ON 16th JANUARY 2020

MEMBERS PRESENT:

As per the Attendance-Sheet:

Dr. Seema Hallikerimath, Co-ordinator, IQAC welcomed the members. She presented the details of the activities conducted by the IQAC from 8th November 2019 to date and also the compliance actions initiated, based on the resolutions of the previous meeting.

Hon. Vice-Chancellor welcomed all the members, wished the members a very happy new year and briefed the members with the following information:

- It is a matter of great pride for the University that Dr. Prabhakar Kore, Chancellor of KAHER and Chairman, KLE Society has been conferred honorary Degree of Doctor of Science by Thomas Jefferson University, the 2nd oldest University in USA in recognition of his visionary leadership, outstanding and selfless contribution in Higher Education, Health care / social transformation and particularly in Maternal and Child Health Research.
- The India Center for studies at Thomas Jefferson University will be launched during the ceremony.
- KLE College of Pharmacy Belagavi, B.Pharm programme is accredited by NBA for a period of 6 years and is the only college in Karnataka to get accreditation up to 6 years.
- The year 2020 is important, as the University is required to initiate the process for 3rd Cycle of NAAC accreditation and complete the documentation work, along with quality initiatives in all criteria's.
- The Principals of the constituent units shall ensure that the entire information relating to academics, research, notifications, etc. is to be displayed on the websites of the respective institutions and shall ensure that appropriate actions are initiated in the constituent units based on the resolutions adopted in various meetings convened from time to time.

- Dr. Sudha Raddi, Principal, Institute of Nursing Sciences, suggested that labour room of KLE Prabhakar Kore Hospital have to be accredited by “Laqshya” labour room quality improvement initiative, National Health Mission, Ministry of Health & Family Welfare, Government of India. The necessary infrastructure is already present. Hence, College of Nursing and Department of ObG of J N Medical College have initiated the process of Laqshya accredited.
- Chairman suggested to have timeline for the same.
- He also suggested that learning material needs to be uploaded on “Swayam Platform”. Steps towards the same have to be taken so that we have quality e-learning resources at constituent units.
- The Karnataka State Council for Science and Technology, Government of Karnataka, Bengaluru has invited applications from eligible candidates for State Awards for Scientists and Engineers for 2019. The details of which are available on the website. The faculty members and scientists may apply for the awards.
- The Principals and the co-ordinators of the constituent units and the KAHER officials while furnishing the data / information to IQAC/NAAC, need to ensure that the same will tally and be verified with the information made available to UGC / NAAC office / AISHE, NIRF. Appropriate links are to be provided in the websites of the University and its constituent units for information that furnished in the SSR, as per the data sheets. The documentation evidence has to be very specific and full proof.
- The activities being carried out by the International / NRI Cell to be properly documented. The efforts made for attraction of foreign students for admission to various courses to be highlighted.
- The number of research publications has come down for the last three years. The faculty, students and Ph.D. Research Scholars are to be motivated for research publications. While publishing research articles, they shall ensure that the articles are published only in those journals that are approved for consideration in NAAC / NIRF / UGC or other

accrediting agencies. This component carries highest weightage for ranking / accreditation.

The Agenda of present meeting was taken up for discussion and consideration:

Item No. 1: Confirmation of the minutes of the 50th meeting of the IQAC held on 7th November 2019.

- Confirmed.

Item No. 2: Action taken on various decisions of the 50th meeting of the IQAC held on 7th November 2019.

- Noted and taken on records.

Item No. 3: Reporting of changes done after 24-11-2019 in Health Science Manual for Universities by NAAC.

Dr. Deepa Metgud, Assistant Co-ordinator, IQAC made presentation on the changes done after 24-11-2019 in Health Science Manual for Universities by NAAC. Essential Notes to HEI for selection of Manual for Assessment and Accreditation, revised assessment and accreditation framework representing an explicit paradigm shift, SOP for Geotagging, changes made in 3.4.5, 3.4.6 and 3.4.7 were presented to all the members.

Resolution:

Resolved to take note of the same. While taking note of the same, the Chairman suggested the Principals and the KAHER officials shall go through the same and all the faculty, staff and students should be well-versed with the criteria / guidelines issued by NAAC.

Item No.4 : Timeline for 2021 NAAC Accreditation process.

Dr. Seema Hallikerimath, Co-ordinator, IQAC made presentation of the timeline for 2021 NAAC accreditation process. The stipulated IQA submission is in July 2020, following which SSR submission period will be 45 days. Hence, the required data from 2016- June 2020 to be kept ready by IQAC.

Resolution:

Resolved to take note of the same. While taking note of the same, the Chairman suggested to strictly adhere to the timeline.

Item No.5 : *Information regarding UGC CARE Journals*

Dr. Seema Hallikerimath made presentation and briefed the members regarding UGC CARE journals. UGC CARE list Group I and II were presented. The articles that have been published since 2015, have to be verified for their status and UGC CARE and only those published under this list will be included for NAAC accreditation as per Manual of Health Science for Universities.

Resolution:

Resolved to take note of the above.

Item No.6 : *Submission of quantitative data as per Health Science Manual for Universities from 1st January 2019 to 31st December 2019.*

The Chairman informed that the quantitative data as per Health Science Manual for Universities pertaining to the period from 2015-18 has been collected and for the remaining period i.e. from 1st January 2019 to 31st December 2019 needs to be submitted by the respective Principals / KAHER Officials on priority so that the same can be compiled for preparation of SSR. The Chairman suggested to furnish the same to IQAC on or before 25th January 2020. The Chairman also suggested that separate Annexures be prepared highlighting the strengths / facilities available in the Hospital including clinical research and trials.

Resolution:

Resolved to take note of the same.

Item No.7 : *Any other subject with the permission of the Chair*
7.1 *Work done and perspective plan of IQAC*

Dr. Seema Hallikerimath, Co-ordinator, IQAC made presentation on the progress of work done so far and perspective plan of IQAC for the forthcoming accreditation process by NAAC for 3rd Cycle.

Resolution:

Resolved to take note of the same. The Chairman suggested the following:

- a) The perspective plan of IQAC (Department-wise and Institution-wise) is to be prepared at the beginning of the calendar year (January) and the same is to be placed in the 1st meeting for information.
- b) Principals and KAHER officials to ensure that all documents pertaining to the information furnished in the SSR is made available during the visit by the peer team of NAAC.

7.2 Reporting of work done so far by Core Committee for NAAC inspection 2021

Dr. Alka D. Kale, Principal, KLE VK IDS, Belagavi made presentation regarding the work done so far by Core Committee for NAAC inspection 2021.

Resolution:

Resolved to take note of the same. The Chairman suggested that the Committee shall meet frequently and co-ordinate for accreditation process. The core committee has to debate / discuss and suggest two best practices.

7.3 Workshop by NAAC for assessors at NAAC office, Bangalore

The Chairman informed that the NAAC had conducted Assessors' Orientation Program at Bengaluru on 1st and 2nd January 2020 in which 52 delegates from different parts of the country were invited. Vice-Chancellor and the Controller of Examinations were invited from KAHER. Along with changes made in Manual of Health Science for Universities the need and importance of assessing the research outcome was put forth. Dr. S.S. Jalalpure suggested that the website have to be dynamic and all information has to be uploaded on University website. The DVV process will access the website and necessary information will be sought.

The meeting concluded with a vote of thanks to the Chair.


CO-ORDINATOR, IQAC


REGISTRAR


CHAIRMAN

KAHER, BELAGAVI

ACTION TAKEN ON VARIOUS DECISIONS OF THE 51st MEETING OF THE

INTERNAL QUALITY ASSURANCE CELL (IQAC) OF KAHER

HELD ON 16-01-2020

Agenda No	Subject/Item	Discussion/Briefing	Resolution	Action Taken
Item No. 1	Confirmation of the minutes of the 50 th meeting of the IQAC held on 7 th November 2019	The minutes were read	Confirmed	Noted
Item No. 2	Action taken on various decisions of the 50 th meeting of the IQAC held on 7 th November 2019	Decisions taken were discussed.	Confirmed	
Item No. 3	Reporting of changes done after 24-11-2019 in Health Science Manual for Universities by NAAC.	Dr. Deepa Metgud, Assistant Co-ordinator, IQAC made presentation on the changes done after 24-11-2019 in Health Science Manual for Universities by NAAC. Essential Notes to HEI for selection of Manual for Assessment and Accreditation, revised assessment and accreditation framework representing an explicit paradigm shift, SOP for Geotagging, changes made in 3.4.5, 3.4.6 and 3.4.7 were presented to	Resolved to take note of the same. While taking note of the same, the Chairman suggested the Principals and the KAHER officials shall go through the same and all the faculty, staff and students should be well-	The new NAAC Manual of Health Sciences for Universities dated 24/11/2019 and power point presentation of the changes done in new manual have been circulated to all the constituent colleges on

		all the members.	versed with the criteria / guidelines issued by NAAC.	27/01/2020.
Item No. 4	Timeline for 2021 NAAC Accreditation process.	Dr. Seema Hallikerimath, Co-ordinator, IQAC made presentation of the timeline for 2021 NAAC accreditation process. The stipulated IIQA submission is in July 2020, following which SSR submission period will be 45 days. Hence, the required data from 2016- June 2020 to be kept ready by IQAC.	Resolved to take note of the same. While taking note of the same, the Chairman suggested to strictly adhere to the timeline.	The timeline was emailed to the Principals of the constituent colleges and coordinators on 27/01/2020.
Item No. 5	Information regarding UGC CARE Journals	Dr. Seema Hallikerimath made presentation and briefed the members regarding UGC CARE journals. UGC CARE list Group I and II were presented. The articles that have been published since 2015, have to be verified for their status and UGC CARE and only those published under this list will be included for NAAC accreditation as per Manual of Health Science for Universities.	Resolved to take note of the same.	Criteria – III incharge Dr. Punnya Angadi, Assistant Co-ordinator of IQAC has made presentations to IQAC Co-ordinators and Criteria – III incharges of constituent colleges. Demonstration was given to identify the journal in UGC Care List and procedure to provide web- link for respective articles.

Item No. 6	<p>Submission of quantitative data as per Health Science Manual for Universities from 1st January 2019 to 31st December 2019.</p>	<p>The Chairman informed that the quantitative data as per Health Science Manual for Universities pertaining to the period from 2015-18 has been collected and for the remaining period i.e. from 1st January 2019 to 31st December 2019 needs to be submitted by the respective Principals / KAHER Officials on priority so that the same can be compiled for preparation of SSR. The Chairman suggested to furnish the same to IQAC on or before 25th January 2020. The Chairman also suggested that separate Annexures be prepared highlighting the strengths / facilities available in the Hospital including clinical research and trials.</p>	<p>Resolved to take note of the same.</p>	<p>The constituent colleges have timely submitted data for January 2019 – December 2019 to IQAC. The data verification and compilation from 2016 to 2019 is in progress. IQAC is seeking clarification wherever required from the Co-ordinators and obtaining necessary information.</p>
Item No. 7	<p>Any other subject with the permission of the Chair</p> <p>1. Work done and perspective plan of IQAC</p>	<p>Dr. Seema Hallikerimath, Co-ordinator, IQAC made presentation on the progress of work done so far and perspective plan of IQAC for the</p>	<p>Resolved to take note of the same. The Chairman suggested the following:</p>	<p>IQAC will implement the same and perspective plan will be put forth in</p>

		<p>forthcoming accreditation process by NAAC for 3rd Cycle.</p>	<p>a) The perspective plan of IQAC (Department-wise and Institution-wise) is to be prepared at the beginning of the calendar year (January) and the same is to be placed in the 1st meeting for information.</p> <p>b) Principals and KAHER officials to ensure that all documents pertaining to the information furnished in the SSR is made available during the visit by the peer team of NAAC.</p>	<p>the first meeting of the year and the same will be analyzed in the last meeting of the year.</p>
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	2. Reporting of work done so far by Core Committee for NAAC inspection 2021	Dr. Alka D. Kale, Principal, KLE VK IDS, Belagavi made presentation regarding the work done so far by Core Committee for NAAC inspection 2021	Resolved to take note of the same. The Chairman suggested that the Committee shall meet frequently and co-ordinate for accreditation process. The core committee has to debate / discuss and suggest two best practices.	<p>The following topics were identified</p> <ul style="list-style-type: none"> • Community oriented research • Translation research • Teaching-learning methods • Technology in teaching • Student centric teaching • Environment Clean and green campus initiatives • Inclusiveness in decision making • Internationally accepted / funded research projects • Public-Private Partnership • Hospital services • The two best practices out of these which are
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				<p>applicable to University and all constituent units will be selected after approval by Hon. Vice-Chancellor.</p> <p>The topics need approval by Hon. Vice-Chancellor.</p>
	<p>3. Workshop by NAAC for assessors at NAAC office, Bangalore</p>	<p>The Chairman informed that the NAAC had conducted Assessors' Orientation Program at Bengaluru on 1st and 2nd January 2020 in which 52 delegates from different parts of the country were invited. Vice-Chancellor and the Controller of Examinations were invited from KAHER. Along with changes made in Manual of Health Science for Universities the need and importance of assessing the research outcome was put forth. Dr. S.S. Jalalpure suggested that the website have to be dynamic and all information has to be uploaded on University website. The DVV process will access the website and necessary information will be sought.</p>	<p>Resolve to take note of the same</p>	<p>The Hon. Vice-Chancellor and the Controller of Examination shared their experience and highlighted the important features to be adopted and followed throughout the NAAC process for the 3rd Cycle.</p>