

Ref. No. KAHER/IQAC/21-22/D- 091121027

10th November 2021


MEETING NOTICE

I am directed to convene the 56th meeting of the **Internal Quality Assurance Cell (IQAC)** of the University on **Monday, 15th November 2021 at 3.00 PM** in the Academic Council Hall of the University to discuss the following matters:

A G E N D A

1. Confirmation of the Minutes of the 55th meeting of the IQAC held on 20/04/2021
 2. Action taken on various decisions of the 55th meeting of the IQAC held on 20/04/2021
- For Presentation**
3. Feedback on Curriculum from Students, Parents, Alumni, Teachers, Employers and Professionals (Type of feedback and frequency)
- by Director, Academic Affairs, KAHER
 4. Progress on Value Added Courses for the year 2020-21 * and presentation of any new value added courses
- by Principals, Constituent Colleges, KAHER
 5. Utilization status of Scopus subscription by constituent colleges
- by Dean / faculty in-charge related to Scopus application in all constituent colleges, KAHER
- For Discussion**
6. Preparation of Vision Document
 7. Registration of Ethics Committees of Constituent Colleges
 8. Strengthening ICT (ERP /HCM / HRMS / CMS) and strategies to increase number of teaching modules on National platforms
 9. Strategies for identification of slow learners at entry level
 10. Strategies to improve funding from Government agencies
 11. Any other matter with permission of Chair.




Prof. (Dr.) V.A. Kothiwale
Registrar

Encl : * Format

To,

The Members, IQAC, KAHER, Belagavi.

CC to:

1. The Special-Officer to Hon. Vice-Chancellor, KAHER, Belagavi.
2. The Finance Officer, KAHER, Belagavi.



KLE ACADEMY OF HIGHER EDUCATION AND RESEARCH

(Formerly known as KLE University)

[Deemed-to-be-University established u/s 3 of the UGC Act, 1956]

Ref. No. KAHER/IQAC/21-22/D- 291221002

29th December 2021

PROCEEDINGS OF THE 56th MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD IN THE ACADEMIC COUNCIL HALL OF THE KAHER ON 15th NOVEMBER 2021

MEMBERS PRESENT:

As per the Attendance-Sheet:

Dr. Seema Hallikerimath, Co-ordinator, IQAC welcomed the members and briefed the work done by KAHER-IQAC, based on the resolutions adopted in the previous meeting of the IQAC held on 20th April 2021.

The IQAC Co-ordinator informed that in view of the NAAC Peer Team visit on 2nd to 4th September 2021, the IQAC meeting scheduled in the month of September could not be held as per the Calendar of Events.

Hon. Vice-Chancellor briefed the members with the following information:

- The Peer Team of the NAAC visited the KAHER and its constituent units for 3rd Cycle accreditation from 2nd to 4th September 2021. KAHER has been accredited with 'A' Grade with CGPA of 3.18.
- As the score / grade was not acceptable, KAHER has appealed to NAAC by submitting necessary documents / application on 16th October 2021 and the same is under consideration. It is expected that the outcome of appeal process will be known by mid December 2021.
- All members were also of the opinion that the score / grade could have been better based on the available setup in terms of academics, teaching-learning, research and all other parameters. Hence, the appeal was seconded.
- Dr. Suhas Shetty has assumed charge as Principal of KLE Shri B.M.Kankanawadi Ayurveda Mahavidyalaya on 15th November 2021. The Chairman welcomed Dr.Suhas Shetty to the meeting.

Resolved to place on record the valuable contribution of all faculty and staff of the University during the accreditation process by NAAC. The efforts were appreciated.

The Agenda was taken up for further discussion and consideration:

- Item No. 1: **Confirmation of the minutes of the 55th meeting of the IQAC held on 20th April 2021.**
- Confirmed.

Item No. 2: *Action taken on various decisions of the 55th meeting of the IQAC held on 20th April 2021.*
- Noted and taken on records.

Item No. 3: *Feedback on curriculum from Students, Parents, Alumni, Teachers, Employers and Professionals (Type of feedback and frequency).*
- Noted and taken on records.

Dr. Roopa Bellad, Director (Academic Affairs) made presentation with regard to feedback on curriculum from Students, Parents and Alumni, Teachers, Employers and Professionals.

Resolution:

Resolved to take note of the same. While taking note of the same, the Chairman suggested that we need to have robust feed-back mechanism, feed-back needs to be given in the prescribed format and whatever the reforms being suggested / recommended are to be implemented. During the course of implementation, in case the faculty members / institutions encounter with any problems / difficulties, the same can be modified. The Chairman also suggested to consider open-ended questions for feed-back. Dr.M.S.Ganachari informed that there are some questions suggested by UGC which need to be included in the feed-back system and the same is to be incorporated in the feed-back format. We need to involve the students during the feed-back. A comprehensive software needs to be developed in this regard for its effective implementation.

Item No.4 *Progress on Value Added Courses for the year 2020-21 and presentation of any new value added courses.*

The following members made presentation with regard to value added courses being offered and proposed to be offered by their respective constituent colleges:

1. Dr. N.S.Mahantashetti, Principal, JNMC, Belagavi
2. Dr. Alka D.Kale, Prinicipal, KLE VK IDS, Belagavi
3. Dr. Prashant Jadar, Dean and Vice-Principal, KLE BMK AM, Belagavi
4. Dr. S.S.Jalalpure, Principal, KLE College of Pharmacy, Belagavi
5. Dr. Ramesh Dang, Principal, KLE College of Pharmacy, Bengaluru (On-line)
6. Dr. A.H.M.Swamy, Principal, KLE College of Pharmacy, Hubballi (On-line)
7. Dr. Sudha A.Raddi, Principal, KLE Institute of Nursing Sciences, Belagavi.
8. Dr. Sanjiv Kumar, Principal, KLE Institute of Physiotherapy, Belagavi
9. Dr. Rupali Telang, Rep. Principal, KLE Homoeopathic Medical College, Belagavi

Resolution:

Resolved to take note of the same. While taking note of the same, The Chairman also suggested that the constituent units shall identify new value added courses and ensure that the norms of minimum teaching hours, as prescribed by UGC for the short-term course is fulfilled / complied with. The course curriculum of these value added courses is to be prepared by concerned Heads of the Departments before finalization. The same may be discussed in concerned BoS and placed in Academic Council for approval. Chairman also suggested that these courses may be made available to external candidates. It was discussed that there is good scope for value added courses involving lifestyle diseases. The Chairman suggested that the Principal, KLE College of Pharmacy, Belagavi will share the information of possible value added courses that can be taken up by other two Pharmacy colleges.

Item No.5 *Utilization status of Scopus subscription by constituent colleges.*

Resolution:

Resolved to take note of the same. While taking note of the same, members of IQAC opined that continuation of Scopus subscription should be considered. The Chairman suggested that the faculty members shall register with the Scopus for indexing / citations of their scientific publications and research articles and the same is to be shared with the concerned Heads of the IQAC, Departments and the Principals. Further, the UGC has 'Vidwan' portal for registration of faculty members and the same is to be made available to the concerned.

Item No.6 *Preparation of Vision Document.*

The Chairman informed that the KAHAR is in the process of preparation of Vision-2030 Document based on the plans and programs envisaged in the proposal which was submitted for Institute of Eminence.

Resolution:

Resolved to take note of the same. While taking note of the same, the Chairman suggested that each College need to have futuristic view in line with the National Education Policy, the societal needs, 21st Century skills, etc. The Principals in consultation with the Heads of the Departments shall suggest valuable inputs / suggestions

for preparation of the aforesaid Vision Document. A format will be circulated among the institutions to get necessary information in this regard. A meeting of the concerned will be called to discuss and finalize the Vision 2030 Document. The Vision Document is to be finalized and released in the beginning of 2022.

Item No.7 *Registration of Ethics Committee at each of the constituent colleges.*

The IQAC noted that it is compulsory for institutional ethics committee to register with Department of Health Research, Ministry of Health and Family Welfare, Government of India.

Resolution:

Resolved that the Principals of the respective constituent units shall apply with the concerned Registry and the application copy will be submitted to IQAC, KAHER on or before 15th December 2021.

Item No.8 *Strengthening of ICT (ERP/HCM/HRMS/CMS) and strategies to increase number of teaching modules on National platforms.*

The IQAC considered the proposal for strengthening of ICT (EFP/HCM/HRMS/CMS) and strategies to increase number of teaching modules on National platforms.

Resolution:

Resolved to approve in principle for strengthening of ICT (EFP/HCM/HRMS/CMS) and strategies to increase number of teaching modules on National platforms. While considering the same, the following suggestions were made:

- a) To identify the areas in which the ICT infrastructure needs to be strengthened.
- b) To visit and study the software already designed, developed and implemented in other similar Universities / Institutions.
- c) To discuss with the existing vendor whether they will be able to design, develop and implement the software keeping in view the requirements of KAHER.

Item No.9 *Strategies for identification of slow learners at entry level.*

The IQAC discussed and considered the proposal for identification of slow learners at entry level.

Resolution:

Resolved to approve identification of slow learners at entry level and initiate appropriate measures for improvement. The Chairman suggested that in order to improve slow learners, the students need to be encouraged with group learning activities and practical, design special coaching sessions or tutorial sessions to bridge the gap between the slow learners and advanced learners, conduct bridge classes / remedial programs, etc..


Item No.10 Strategies to improve funding from Government agencies.

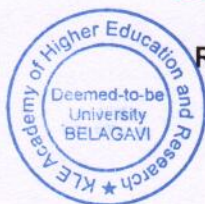
The Chairman informed that the KAHER has appointed two renowned Scientists as Distinguished Professors viz. Padma Shree Dr. Madan Godbole and Dr. Ramesh Paranjape, Former Director, NARI, Pune. The Government and Funding Agencies are inviting proposals for financial grant for various research projects. The faculty members who intend to avail financial grant may seek valuable guidance from them for submitting applications to the funding agencies for financial grant.


Resolution:

Resolved to note the same. Principals to make the staff members aware of this and seek guidance from the distinguished Professors with the protocols and proposals.

The meeting concluded with a vote of thanks to the Chair.


CO-ORDINATOR, IQAC




REGISTRAR


CHAIRMAN

KAHER, BELAGAVI

ACTION TAKEN ON VARIOUS DECISIONS OF THE 56th MEETING OF THE INTERNAL QUALITY

ASSURANCE CELL (IQAC) OF KAHER

HELD ON 15-11-2021

| Agenda No | Subject/Item | Discussion/Briefing | Resolution | Action Taken |
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| Item No. 1 | Confirmation of the minutes of the 55th meeting of the IQAC held on 20th April 2021 | The minutes were read | Confirmed | Noted |
| Item No. 2 | Action taken on various decisions of the 55th meeting of the IQAC held on 20th April 2021 | Action taken on various decisions was discussed and taken on record | Confirmed | Noted |
| Item No. 3 | Feedback on curriculum from Students, Parents, Alumni, Teachers, Employers and Professionals (Type of feedback and frequency). | Dr. Roopa Bellad, Director (Academic Affairs) made presentation with regard to online feedback on curriculum from Students, Parents and Alumni, Teachers, Employers and Professionals. | <p>The Chairman suggested that</p> <ul style="list-style-type: none"> • The area of feedback collection analyses has to be strengthened further. • During the course of implementation, in case the faculty members / institutions encounter with any problems / difficulties, the same can be modified. • The Chairman also suggested to consider some open-ended questions | <p>The office of Director, Academic Affairs and IQAC had a meeting and finalize the same on 1st Feb.</p> <p>The same has been implemented to students.</p> |

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| | | | for feed-back. | |
| Item No. 4 | Progress on Value Added Courses for the year 2020-21 and presentation of any new value added courses. | <p>The following members made presentation with regard to value added courses being offered and proposed to be offered by their respective constituent colleges:</p> <ol style="list-style-type: none"> 1. Dr. N.S.Mahantashetti, Principal, JNMC, Belagavi 2. Dr. Alka D.Kale, Principal, KLE VK IDS, Belagavi 3. Dr. Prashant Jadar, Dean and Vice-Principal, KLE BMK AM, Belagavi 4. Dr. S.S.Jalalpure, Principal, KLE College of Pharmacy, Belagavi 5. Dr. Ramesh Dang, Principal, KLE College of Pharmacy, Bengaluru (On-line) 6. Dr. A.H.M.Swamy, Principal, KLE College of Pharmacy, Hubballi (On-line) 7. Dr. Sudha A.Raddi, Principal, KLE Institute of Nursing Sciences, Belagavi. 8. Dr. Sanjiv Kumar, Principal, KLE | <p>The Chairman also suggested that</p> <ul style="list-style-type: none"> • The constituent units shall identify new value added courses and ensure that the norms of minimum teaching hours, as prescribed by UGC for the short-term course is fulfilled / complied with. • The course curriculum of these value added courses is to be prepared by concerned Heads of the Departments before finalization. • The same may be discussed in concerned BoS and placed in Academic Council for approval. • Chairman also suggested that these courses may be made available to external candidates. • It was discussed that there is good scope for value added courses involving lifestyle diseases. | <p>The same value added courses have been continued for 21-22.</p> <p>The new ones identified by the colleges have to be approved in forthcoming Academic council meeting.</p> |

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| | | <p>Institute of Physiotherapy, Belagavi</p> <p>9. Dr. Rupali Telang, Rep. Principal, KLE Homoeopathic Medical College, Belagavi</p> | <ul style="list-style-type: none"> The Chairman suggested that the Principal, KLE College of Pharmacy, Belagavi will share the information of possible value added courses that can be taken up by other two Pharmacy colleges. | |
| Item No. 5 | Utilization status of Scopus subscription by constituent colleges. | | <p>Members of IQAC opined that continuation of Scopus subscription should be considered.</p> <p>The Chairman suggested that the faculty members shall register with the Scopus for indexing / citations of their scientific publications and research articles and the same is to be shared with the concerned Heads of the IQAC, Departments and the Principals.</p> <p>Further, the UGC has 'Vidwan' portal for registration of faculty members and the same is to be made available to the concerned.</p> | Continuation of Scopus subscription has been reconsidered. |

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| Item No. 6 | Preparation of Vision Document | <p>The Chairman informed that the KAHER is in the process of preparation of Vision-2030 Document based on the plans and programs envisaged in the proposal which was submitted for Institute of Eminence.</p> | <p>The Chairman suggested that each College need to have futuristic view in line with the National Education Policy, the societal needs, 21st Century skills, etc. The Principals in consultation with the Heads of the Departments shall suggest valuable inputs / suggestions for preparation of the aforesaid Vision Document. A format will be circulated among the institutions to get necessary information in this regard. A meeting of the concerned will be called to discuss and finalize the Vision 2030 Document. The Vision Document is to be finalized and released in the beginning of 2022.</p> | <p>All constituent colleges have submitted their vision 2030 document. The same shall be incorporated in the University vision 2030 document.</p> |
| Item No. 7 | Registration of Ethics Committee at each of the constituent colleges. | <p>The IQAC noted that it is compulsory for institutional ethics committee to register with Department of Health Research, Ministry of Health and Family</p> | <p>The respective constituent units shall apply with the concerned Registry and the application copy will be submitted to IQAC, KAHER on or before 15th December 2021.</p> | <p>All constituent colleges have applied for registration and have communicated to IQAC,KAHER regarding</p> |

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| | | Welfare, Government of India | | the same. |
| Item No. 8 | Strengthening of ICT (ERP/HCM/HRMS/CMS) and strategies to increase number of teaching modules on National platforms. | The IQAC considered the proposal for strengthening of ICT (EFP/HCM/HRMS/CMS) and strategies to increase number of teaching modules on National platforms. | Resolved to approve in principle for strengthening of ICT (EFP/HCM/HRMS/CMS) and strategies to increase number of teaching modules on National platforms. While considering the same, the following suggestions were made: a) To identify the areas in which the ICT infrastructure needs to be strengthened. b) To visit and study the software already designed, developed and implemented in other similar Universities / Institutions. c) To discuss with the existing vendor whether they will be able to design, develop and implement the software keeping in view the requirements of KAHER. | Talks with the vendors are going on in this regard. |
| Item No. 9 | Strategies for identification of slow learners at entry level. | The IQAC discussed and considered the proposal for identification of slow learners at entry level. | Resolved to approve identification of slow learners at entry level and initiate appropriate measures for improvement. The Chairman suggested that in order to improve slow learners, the students need to be encouraged with group learning activities and practical, design special | The same format to be continued. If required respective colleges to make necessary changed in their formats by incorporating other |

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| | | | coaching sessions or tutorial sessions to bridge the gap between the slow learners and advanced learners, conduct bridge classes / remedial programs, etc. | domains of skill and psychomotor domain. |
| Item No. 10 | Strategies to improve funding from Government agencies | The Chairman informed that the KAHER has appointed two renowned Scientists as Distinguished Professors viz. Padma Shree Dr. Madan Godbole and Dr. Ramesh Paranjape, Former Director, NARI, Pune. The Government and Funding Agencies are inviting proposals for financial grant for various research projects. The faculty members who intend to avail financial grant may seek valuable guidance from them for submitting applications to the funding agencies for financial grant. | Principals to make the staff members aware of this and seek guidance from the distinguished Professors with the protocols and proposals. | The same has been communicated to all staff members. Some of the staff members have approached the distinguished professors for their projects. |