

Prof. (Dr.) J. M. Nagamoti
Controller of Examinations

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Ref.No: KAHER/Exam/21-22/D- 071122011

Date: 7th November 2022

NOTIFICATION

Conduct of Ayurveda KAHER Examinations – January 2023

The KAHER Theory Examinations of **BAMS 2nd Professional** (Regular) shall commence from **16th January 2023**.

Constituent Units: KLE Shri B.M.K. Ayurveda Mahavidyalaya, Belagavi.

Schedule for compliance:

Sl. No.	Particulars	BAMS 2 nd Professional
1.	Last Date to display Internal Assessment Marks and students attendance on the Notice Board till 5:00 PM	19 th December 2022
2.	Freezing up Internal Assessment Marks and Students Attendance	20 th December 2022
3.	Submission of Hard copy & Soft copy of IA Marks and Students attendance to the Office of the Controller of Examinations (till 12.00 Noon)	22 nd December 2022
4.	Availability of online exam forms, payment of examination fees and Hall Tickets without fine .	24 th to 28 th December 2022
5.	Availability of students list, who have filled the forms without fine , on Institution's Examination Portal.	29 th December 2022
6.	Availability of online exam forms, payment of examination Fees and Hall Tickets with fine .	30 th December 2022 to 3 rd January 2023
7.	Availability of students list who have filled the forms with & without fine , Attendance diary and Feedback Report on Institution's Examination Portal.	4 th January 2023

The Examination Fee Structure is as follows:

1	Examination Application Form Fee (To be paid by all the candidates) Fine for late submission of examination application form	Rs. 300/- Rs. 450/-
2	Marks Card Fee	Rs. 450/-
3	Examination Fees	Rs. 600/- per paper



[Handwritten Signature]

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Instructions

1. The Head of the institution is requested to ensure that the students owe no dues such as tuition fees, library fees, hostel fees etc. In case, there are students owing dues, the list may be sent separately to **KAHER** before freezing of internal assessment (IA) marks and attendance.
2. Heads of the Departments may be informed to maintain the Register for Internal Assessment Marks / Record Marks.
Internal Assessment marks / Record Marks and Attendance of the students shall be displayed on the College Notice Boards for the benefit of the students without fail.
3. Kindly circulate / notify the examination notification to the concerned course co-ordinators.
4. To facilitate smooth online transition of exam application forms and payment by the candidates, the Principal should help in setting a separate **Help Desk** at the institution office for the same from **23rd December 2023**.
5. From the college end make arrangement to send SMS on **23rd December 2023** to every candidate and their parents regarding the availability of online exam application and payment **without fine 24th to 28th December 2022**.
6. From the college end make arrangement to send reminder SMS on **29th December 2022** to every candidate and their parents regarding the availability of online exam application and payment **with fine from 30th December 2022 to 3rd January 2023**.
7. *The Head of the Institution should not encourage enrollment of the candidate/s for University examinations after the scheduled due date of filling of examination forms. The Institution has to strictly follow the examination scheduled time line.*

By Order,



[Signature]
Controller of Examinations

To:

- The Principal, KLE Shri B. M. K. Ayurveda Mahavidyalaya, Belagavi
- Dean, Faculty of Ayurveda, KAHER, Belagavi.

Copy for information to:

1. The Registrar, KAHER, Belagavi.
2. The Finance Officer, KAHER, Belagavi.
3. The Director, Academic Affairs, KAHER, Belagavi.
4. IT Section, KAHER, Belagavi. To upload on website.
5. Mr. Sudhindra Mokhasi – Contineo Pvt. Ltd.

} For information