

Prof. (Dr.) Jyoti M. Nagamoti,
Controller of Examinations,
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Ref.No: KAHER/Exam/22-23/D- 071122010

Date: 7th November 2022

NOTIFICATION

Conduct of Homoeopathic (Regular) KAHER Examinations - January 2023

The KAHER Theory Examinations of **BHMS – II Professional (Regular)** shall commence from
24th January 2023.

Constituent Unit: KLE Homoeopathic Medical College, Belagavi.

Schedule for compliance:

Sl. No.	Particulars	BHMS II Professional
1.	Last Date to display Internal Assessment Marks and students attendance on the Notice Board till 5:00 PM	2 nd January 2023
2.	Freezing up Internal Assessment Marks and Students Attendance	3 rd January 2023
3.	Submission of Hard copy & Soft copy of IA Marks and Students attendance to the Office of the Controller of Examinations (till 12.00 Noon)	4 th January 2023
4.	Availability of online exam forms, payment of examination fees and Hall Tickets without fine.	6 th to 10 th January 2023
5.	Availability of students list, who have filled the forms without fine , on Institution's Examination Portal.	11 th January 2023
6.	Availability of online exam forms, payment of examination Fees and Hall Tickets with fine.	12 th to 16 th January 2023
7.	Availability of students list who have filled the forms with & without fine , Attendance diary and Feedback Report on Institution's Examination Portal.	17 th January 2023

The Examination Fee Structure is as follows:

1	Examination Application Form Fee (To be paid by all the candidates) Fine for late submission of examination application form	Rs. 300/- Rs. 450/-
2	Marks Card Fees	Rs. 450/-
3	Examination Fees	Rs. 600/- per paper



[Handwritten Signature]

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Instructions

1. The Head of the institution is requested to ensure that the students owe no dues such as tuition fees, library fees, hostel fees etc. In case, there are students owing dues, the list may be sent separately to **KAHER** before freezing of internal assessment (IA) marks and attendance.
2. *The Head of the Institution should not encourage enrollment of the candidate/s for University examinations after the scheduled due date of filling of examination forms. The Institution has to strictly follow the examination scheduled time line.*
3. Heads of the Departments may be informed to maintain the Register for Internal Assessment Marks / Record Marks:
Internal Assessment marks / Record Marks and Attendance of the students shall be displayed on the College Notice Boards for the benefit of the students without fail.
4. Kindly circulate / notify the examination notification to the concerned course coordinators.
5. To facilitate smooth online transition of exam application forms and payment by the candidates, the Principal should help in setting a separate **Help Desk** at the institution office for the same from **5th January 2023**.
6. From the college end make arrangement to send SMS on **5th January 2023** to every candidate and their parents regarding the availability of online exam application and payment **without fine** from **6th to 10th January 2023**.
7. From the college end make arrangement to send reminder SMS on **11th January 2023** to every candidate and their parents regarding the availability of online exam application and payment **with fine** from **12th to 16th January 2023**.



By Order,

Controller of Examinations

To:

-The Principal, KLE Homoeopathic Medical College, Belagavi &
Dean, Faculty of Homoeopathic, KAHER, Belagavi.

Copy for information to:

1. The Registrar, KAHER, Belagavi.
2. The Finance Officer, KAHER, Belagavi.
3. The Director, Academic Affairs, KAHER, Belagavi.
4. IT Section, KAHER, Belagavi. To upload on website.
5. Mr. Sudhindra Mokhasi – Contineo Pvt. Ltd.

} For information