



# KLE ACADEMY OF HIGHER EDUCATION AND RESEARCH

(Declared as Deemed-to-be-University u/s 3 of the UGC Act, 1956)

Accredited at 'A+' Grade by NAAC (3<sup>rd</sup> Cycle)

Placed in 'A' Category by MHRD (GoI)

Office of the Controller of Examinations, KAHER,

JNMC Campus, Nehru Nagar, Belagavi-590 010, Karnataka State, India

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Ph. No: 0831-2493781

Ref. No: KAHER/Exam/23-24/D-230523011

Date: 23<sup>rd</sup> May 2023

## NOTIFICATION

### Conduct of Physiotherapy KAHER (Regular) Examination – August 2023.

The Theory Examinations of BOT –I, II & III Year (Regular) shall commence from  
21<sup>st</sup> August 2023.

**Constituent Unit: KAHER Institute of Physiotherapy, Belagavi.**

**Schedule for compliance:**

Sl. No.	Particulars	BOT – I, II & III Year
1.	Last Date to display Internal Assessment Marks and students attendance on the Notice Board till 5:00 PM	27 <sup>th</sup> July 2023
2.	Freezing up Internal Assessment Marks and Students Attendance	28 <sup>th</sup> July 2023
3.	Submission of Hard copy & Soft copy of IA Marks and Students attendance to the Office of the Controller of Examinations (till 12.00 Noon)	31 <sup>st</sup> July 2023
4.	Availability of online exam forms and online payment of examination fees and Availability of Hall Tickets ( <b>without fine</b> )	2 <sup>nd</sup> to 5 <sup>th</sup> August 2023
5.	Availability of list of students ( <b>those who have filled the forms without fine</b> ) on Institution's Examination Portal.	7 <sup>th</sup> August 2023
6.	Availability of online exam forms and online payment of examination Fees and Availability of Hall Tickets ( <b>with fine</b> )	8 <sup>th</sup> to 12 <sup>th</sup> August 2023
7.	Availability of list of students ( <b>those who have filled the forms with &amp; without fine</b> ), Attendance diary and Feedback Report on Institution's Examination Portal.	14 <sup>th</sup> August 2023

**The Examination Fee Structure is as follows:**

1.	Examination Application Form Fee (To be paid by all the candidates ) Fine for late submission of Examination Application Form:	Rs. 300/- Rs. 450/-
2.	Marks Card Fee ( For all courses)	Rs.450/-
3.	<b>Examination Fees</b> BOT – I, II & III Year .....	Rs. 600/- Per Paper



*[Handwritten signature]*

P.T.O....

## Instructions to the Principal / Heads of the Institution

1. The Head of the institution is requested to ensure that the students owe no dues such as tuition fees, library fees, hostel fees etc. In case, there are students owing dues, the list may be sent separately to **KAHER** before freezing of internal assessment (IA) marks and attendance.
2. *The Head of the Institution should not encourage enrollment of the candidate/s for University examinations after the scheduled due date of filling of examination forms. The Institution has to strictly follow the examination scheduled time line.*
3. Heads of the Departments may be informed to maintain the Register for Internal Assessment Marks / Record Marks.  
**Internal Assessment marks / Record Marks and Attendance of the students shall be displayed on the College Notice Boards for the benefit of the students without fail.**
4. Kindly circulate / notify the examination notification to the concerned course coordinators.
5. To facilitate smooth online transition of exam application forms and payment by the candidates, the Principal should help in setting a separate **Help Desk** at the institution office for the same from **1<sup>st</sup> August 2023**.
6. From the college end make arrangement to send SMS on **1<sup>st</sup> August 2023** to every candidate and their parents regarding the availability of online exam application and payment **without fine** from **2<sup>nd</sup> to 5<sup>th</sup> August 2023**.
7. From the college end make arrangement to send reminder SMS on **7<sup>th</sup> August 2023** to every candidate and their parents regarding the availability of online exam application and payment **with fine** from **8<sup>th</sup> to 12<sup>th</sup> August 2023**.



By Order,

**Controller of Examinations**

**To:**

- The Principal, KAHER Institute of Physiotherapy, Belagavi
- Dean, Faculty of Physiotherapy, KAHER, Belagavi.

**Copy for information to:**

1. The Registrar, KAHER, Belagavi.
2. The Finance Officer, KAHER, Belagavi.
3. The Director, Academic Affairs, KAHER, Belagavi.
4. IT Section, KAHER, Belagavi. To upload on website.
5. Mr. Sudhindra Mokhasi – Contineo Pvt. Ltd.
6. Mr. Prasad Bandivdekar – Exxon Pvt. Ltd.

} For information