

Ref. No: KAHER/23-24/D- 27092301

26th September 2023

C I R C U L A R

Sub: Consideration of provision for Article Processing Charges (APC) for scientific publications by faculty members.

The KLE Academy of Higher Education and Research (KAHER), Deemed-to-be-University, Belagavi has been encouraging and motivating the Faculty Members, Departments and the Institutions to conduct research activities by introducing various schemes from time to time.

The KAHER has introduced provision for **Article Processing Charges (APC) to the Faculty Members and Research Scholars** for scientific publications in High Impact Journals. The Information Brochure containing the complete details like Preamble, Guidelines, Quantum of APC and Application Format is enclosed vide **Annexure-I**. The same is applicable to all **Faculty Members and Research Scholars w.e.f 3rd October 2023**.

The contents of this Circular be brought to the notice of all the Faculty Members and Research Scholars of your Institution with a request to take benefit of the same for APC by submitting application by the Faculty Member along-with supportive documents through proper channel to the **Director-Research, Office of Research and Development Cell (RDC), KAHER, Belagavi**.



Prof. Dr. M.S. Ganachari
Registrar

To

The Principals,
All Constituent Units,
KAHER, Belagavi.

The KAHER Officials.

CC to:

1. The PA to Hon. Chancellor, KAHER, Belagavi.
2. The Special Officer to Hon. Vice-Chancellor, KAHER, Belagavi.
3. The Secretary, Board of Management, KLE Society, Belagavi.

**KAHER'S SCHEME FOR PROVISION OF ARTICLE PROCESSING CHARGES (APC)
FOR SCIENTIFIC PUBLICATIONS BY FACULTY MEMBERS**

Preamble:

An *Article Processing Charge*, often abbreviated APC, is a fee which some publishers require authors to pay in order to make their publications open access. Some open access journals charge an APC for every article they publish, while some (non-OA) journals allow authors to make their work open access if they pay an APC.

The APC fees has to be paid after editorial acceptance of an article, and the corresponding author will be notified for paying the same promptly or the accepted articles do not get published. The authors can pay for the APC by their research grants, applying for fees waivers or by Institutional funding.

Apart from the fact that, most journals now choose to be open access, there are also several advantages for the authors and the institution which includes **enhanced visibility as they are freely downloadable, increased citations, more copyright provisions for the authors, ability to publish in top ranking and high impact journals**. Publishing in reputed open access journals will enhance the impact of the publications coming out of KAHER.

Considering this background, KAHER has introduced the scheme for **provision of Article Processing Charges (APC)** for Scientific Publications with the following guidelines.

Guidelines:

- a) Request should be submitted to the Director-Research, KAHER through the Head of the Department and Principal of the constituent college by the first / corresponding author and must be accompanied by the approved draft of the paper, acceptance letter and invoice for payment from the publisher.
- b) The APC will be paid **ONLY** for papers to be published in journals that are indexed in Scopus or PubMed Central.
- c) The scheme is open to Research conducted by Faculty members and Research Scholars but the application has to be made by the Faculty member.

d) The quantum of financial assistance will be dependent on the journal impact factor in the year preceding the year of publication as follows:

1. Impact Factor 1-3 = 60% of the amount will be paid
2. Impact Factor >3 - <6 = 80% of the amount will be paid
3. Impact factor > 6 = 100% of the amount will be paid

The journal impact factor will be checked from the website of the journal.

- e) The payment will be processed directly to the publisher.
- f) All authors availing this facility have to submit a published copy / printed version of the Article to the Office of Research and Development Cell of KAHER. The faculty member will be asked to repay the amount availed if they fail to provide the same.

APPLICATION FOR PROVISION OF ARTICLE PROCESSING FEES BY THE FACULTY MEMBERS

(To be submitted to the Director-Research, KAHER through the concerned HOD & Principal)

A. To be filled by the Faculty Member:	
1. Name of the Faculty Member	
2. Designation	
3. Department	
4. Institution	
5. Nature / Type of publication	Original Research Article
6. Title of the Publication	
7. Name of the First Author	
8. Name of the Corresponding Author	
9. Department where study was conducted	
10. Name of the Journal where the publication is accepted	
11. Name of the Publisher of the Journal	
12. The Journal is indexed in PubMed /SCOPUS	
13. Impact factor of the Journal (Attach Proof)	
14. Amount of Article processing fees needed (Enclose Email)	
15. Details of the publisher/Journal to process the payment	
Encl:	
1. Letter of acceptance of the Publication	[]
2. Invoice of the APC to be paid to the Journal	[]
3. Screenshot of the cover page and Impact factor	[]

DECLARATION

I hereby declare that the information furnished by me as above is true to the best of my knowledge & belief and that I have not claimed APC for same publication of the same in the past.

I hereby declare that the research article prepared by me is original-one and does not involve plagiarism anywhere. In case at a later stage it is found that I have indulged in plagiarism, then I am solely responsible for the same and the Institution is at liberty to take any disciplinary action against me including refund of grant of publication incentive and any other penalties imposed by the University.

Date: _____

Signature of the Faculty

16. Recommendations of the Head of the Department:

The request of the above Faculty is enclosed herewith for grant of financial assistance for further consideration by the KAHER.

Date: _____

Signature of the HoD

17. Recommendations of the Head of the Institution:

Signature of the Principal

Ref. No. KAHER/23-24/D-

Date: _____

To
The Registrar,
KAHER,
Belagavi.

Dear Sir,

Sub: Recommendation for release of Quantum of Article Processing Charges.

With reference to the above subject, please find enclosed the application submitted by the above faculty members for further consideration.

Amount to be disbursed:

Thanking you,

Yours faithfully,

Director-Research

Encl: As above.