



KLE ACADEMY OF HIGHER EDUCATION AND RESEARCH

(Declared as Deemed-to-be-University u/s 3 of the UGC Act, 1956)

Accredited at A⁺ Grade by NAAC (3rd Cycle)

Placed in 'A' Category by MHRD (Gol)

Office of the **Controller of Examinations, KAHER,**

JNMC Campus, Nehru Nagar, Belagavi-590 010, Karnataka State, India

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Controller of Examinations

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Ref. No: KAHER/Exam/22-23/D- 100424005

Date: 10th April 2024

NOTIFICATION

Conduct of D. Pharm KAHER (Regular) Examination May 2024.

The Theory Examination of D. Pharm I & II Year (Regular) shall commence from **24th May 2024.**

Constituent Units: KLE College of Pharmacy, Belagavi, Hubballi & Bengaluru.

Schedule for compliance:

Sl.No.	Particulars	D. Pharm I & II Year
1.	Last Date to display Internal Assessment Marks and students attendance on the Notice Board till 5:00 PM	6 th May 2024
2.	Freezing up Internal Assessment Marks and Students Attendance	7 th May 2024
3.	Submission of Hard copy & Soft copy of IA Marks and Students attendance to the Office of the Controller of Examinations (till 12.00 Noon)	8 th May 2024
4.	Availability of online exam forms and online payment of examination fees and Availability of Hall Tickets (without fine)	11 th to 16 th May 2024
5.	Availability of list of students (those who have filled the forms without fine) on Institution's Examination Portal	17 th May 2024
6.	Availability of online exam forms and online payment of examination Fees and Availability of Hall Tickets (with fine)	17 th to 20 th May 2024
7.	Availability of list of students (those who have filled the forms with & without fine), Attendance diary and Feedback report on Institution's Examination Portal	20 th May 2024



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The Examination Fee Structure is as follows:

1	Examination Application Form Fee (To be paid by all the candidates) Fine for late submission of Examination Application Form:	Rs. 200/- Rs. 300/-
2	Marks Card Fee (For fresher's only)	Rs. 300/-
3	Examination Fees	Rs. 400/- per paper
4	Diploma Certificate	Rs. 1500/-

Instructions to the Principal / Heads of the Institution

1. The Head of the Institution should not encourage enrollment of the candidate's for University examinations after the scheduled due date of filling of examination forms. The Institution has to strictly follow the examination scheduled timeline.
2. Heads of the Departments may be informed to maintain the Register for Internal Assessment Marks / Record Marks. Internal Assessment marks/Record Marks and Attendance of the students shall be informed to the students for their benefit without fail.
3. Kindly circulate / notify the examination notification to the concerned course co-ordinators
4. To facilitate smooth online transition of exam application forms and payment by the candidates, the Principal should help in setting up a separate Help Desk at the institution office for the same
5. From the college's end to send SMS and share on Whats App groups to all candidates and their parents, informing them about the online exam application availability and payment options, both without a fine and with a fine



By Order,

Controller of Examinations

To:

- The Dean, Faculty of Pharmacy, KAHER, Belagavi.
- The Principal, KLE College of Pharmacy, KAHER, Belagavi, Hubballi & Bengaluru

Copy for information to:

1. The Special Officer to Hon. Vice-Chancellor, KAHER, Belagavi.
2. The Registrar, KAHER, Belagavi.
3. The Finance Officer, KAHER, Belagavi.
4. The Director, Academic Affairs, KAHER, Belagavi.
5. The IT Section, KAHER, Belagavi. (To Upload on Website)
6. Mr. Sudhindra Mokhasi-Contineo Pvt. Ltd.

} For information.